Accessibility Committee – Minutes
Tuesday, March 19, 2024 7:00 PM
Prestige Hotel Prince Rupert (118 6 St, Prince Rupert BC)

Chair:	V. Stewart, City of Prince Rupert
Members:	A. Falvo
	E. Skelton
	E. Kivisild
	G. Barthe
	V. Wiley
Regrets:	V. Fraser
	E Landrath
	M. Taylor, Prince Rupert Library
Staff:	H. Tsang, North Coast Regional District
Public Media:	0

1. **CALL TO ORDER / INTRODUCTIONS**

   1.1. *The Prince Rupert & Area Accessibility Committee acknowledges the traditional territory of the Ts'msyen on which this meeting takes place.*

   1.2. Call to Order at 7:04 p.m.

2. **CONSIDERATION OF AGENDA (ADDITIONS/DELETIONS)**

   2.1. Adoption of Agenda

   That the Prince Rupert & Area Accessibility Committee resolves to adopt the March 19, 2024 Prince Rupert & Area Accessibility Committee agenda as presented.

   Falvo/Wiley

   007-2024   **CARRIED**

3. **BOARD MINUTES & BUSINESS ARISING FROM MINUTES**

   3.1. Adoption of Minutes

   That the Prince Rupert & Area Accessibility Committee resolves to adopt the February 20, 2024 Prince Rupert & Area Accessibility Committee minutes as presented.

   Kivisild/Falvo

   008-2024   **CARRIED**

4.   REVIEW OF ENGAGEMENT STRATEGY

4.1. V. Stewart reviewed the engagement strategy for the Prince Rupert & Area Accessibility Committee.

The Committee discussed holding in-person engagement sessions, including at future events such as the City of Prince Rupert Town Hall and Earth Day in Seal Cove.

V. Stewart will email the engagement strategy to the Committee for feedback.

That the Prince Rupert & Area Accessibility Committee put out a call for volunteers to attend to booths at the City of Prince Rupert Town Hall and Earth Day in Seal Cove.

Kivisild/Falvo

008-2024   **CARRIED**

That the Prince Rupert & Area Advisory Committee explore purchasing a Prince Rupert & Area Accessibility Committee banner.

Kivisild/Barthe

009-2024   **CARRIED**

5.   OPPORTUNITY TO ENGAGE WITH COMPLETE COMMUNITIES

5.1.   V. Stewart provided an update on the City of Prince Rupert's Complete Communities program. The City, through its contractors, will provide engagement opportunities for its Prince Rupert & Area Accessibility Committee on its Complete Communities program. This will be a year-long process.

6.   INFORMATION SHARING

6.1.   A. Falvo provided an update on a successful Northern Health grant for the Prince Rupert Seniors Centre and Prince Rupert Library. Further information will be communicated in the coming weeks.

6.2   V. Stewart provided an update on the Curling Club and has followed up with the Curling Club to offer support to apply for grant funding.

6.3   The Committee discussed sending a letter about the Prince Rupert & Area Advisory Committee to the membership of the Prince Rupert Seniors Centre, addressing it to the President, Board, and Membership.

6.4   V. Wiley provided an update regarding wheelchair accessibility of hotel rooms and how wheelchair accessible rooms often only have one bed. This does not allow a caretaker to stay in the same room.

The Committee will advocate to the Prince Rupert Chamber of Commerce and BC Chamber of Commerce regarding accessibility standards of wheelchair accessible hotel rooms, including railings (shower and toilet) and door width.

7.   Draft Prince Rupert & Area Accessibility Plan

7.1   V. Stewart provided an update on feedback on the Prince Rupert & Area Accessibility Plan, including from Autism BC, Prince Rupert Gymnastics, and Better at Home. This feedback has been integrated into the draft Prince Rupert & Area Accessibility Plan.

V. Stewart reviewed the draft Prince Rupert & Area Accessibility Plan with the Prince Rupert & Area Accessibility Committee.

9.   Next Meeting

9.1   The Prince Rupert & Area Accessibility Committee will meet on Tuesday, April 16, 2024.

10.   ADJOURNMENT

10.1. Adjournment

That the Prince Rupert & Area Accessibility Committee adjourns the Prince Rupert & Area Accessibility Committee meeting held March 19, 2024, the time being 8:22 p.m.

009-2024	**Falvo/Kivisild** **CARRIED**

Approved and adopted: *Certified correct:*

_____   _____
Chair   *Secretary*