



Special Meeting of the Council of the District of Port Edward

Tuesday April 30, 2024

at 7:00 pm

Zoom Link <https://us06web.zoom.us/j/82057532855>

Meeting ID: 820 5753 2855

AGENDA

We respectfully acknowledge we are meeting on the traditional homeland and territories of the Tsimshian Peoples

1. Adoption of Agenda

Recommendation:

THAT the Agenda for the Special Council Meeting of April 30, 2024 be adopted as presented.

2. Petitions & Delegation

- a) **District of Port Edward Auditors -Ketan Vohora and Sampson Li, Vohora LLP CPAs & Business Advisors**

RE: 2023 Financial Statements Overview

3. Reports

- a) **2023 Audited Financial Statements**

Recommendation: THAT Council accepting the 2023 Audited Financial Statements as presented by Vohora LLP.

4. Adjournment to Closed Meeting



Vohora LLP
CPAs & Business Advisors

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District of Port Edward

FINAL COMMUNICATION TO MAYOR AND COUNCIL
FOR THE YEAR ENDED DECEMBER 31, 2023





Vohora LLP
CPAs & Business Advisors

To the Mayor and Councillors of District of Port Edward

We are pleased to provide you with the results of our audit of the financial statements of District of Port Edward (the “District”) for the year ended December 31, 2023.

The enclosed final communication includes estimates from management, accounting policies, financial statement disclosures, and significant transactions completed during the year. We will also communicate any significant internal control deficiencies identified during our audit.

During the course of our audit, management made certain representations to us – in discussions and in writing. We documented these representations in the audit working papers.

We look forward to discussing our audit conclusions with you. In the meantime, please feel free to contact us if you have any questions or concerns.

Yours truly,

Vohora LLP

April 30, 2024

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Status of The Audit

We have substantially completed our audit of the financial statements for the year ended December 31, 2023, pending completion of the following items:

- Subsequent events review through to the approval date of the financial statements;
- Finalizing engagement quality review procedures;
- Receipt of signed management representation letter; and
- Approval of the financial statements by the Mayor and Council.

We conducted our audit in accordance with Canadian generally accepted auditing standards. The objective of our audit is to obtain reasonable, not absolute, assurance about whether the consolidated financial statements are free from material misstatement. See Appendix A for our final independent auditor's report.

Audit Findings

Significant Risks of Material Misstatement	Audit Findings
<p>Revenue Recognition</p> <p>There is presumed fraud risk over the existence of revenue recognized prematurely or inappropriately through incorrect recognition practices.</p> <p>Specifically, the District recognizes revenue through property tax, grants and other income. There is complexity and estimation involved in determining the timing of such performance obligation being met in these revenue streams.</p>	<p>Obtained and reviewed management accounting policy over revenue in compliance with PS 3400 <i>Revenue</i> and performed an evaluation of assumptions and data testing over areas of potential estimation uncertainty.</p> <p>Fraud risk in revenue recognition:</p> <ul style="list-style-type: none">• Performed substantive testing procedures to reconcile reported revenue with the property tax assessment, grant agreements and other documents.• Tested the appropriateness of journal entries recorded in preparing the financial statements, and journal entries throughout the year, including manual adjustments to revenue and journal entries related to key management personnel.

Audit Findings

Significant Risks of Material Misstatement	Audit Findings
<p>Investment in Port Edward Historical Society (“PEHS”)</p> <p>The District accounts for its investment in PEHS using the modified equity method. There is a risk to the existence of such investment based on the control over PEHS.</p>	<ul style="list-style-type: none"> Reviewed the control being exercise over PEHS and determined that PEHS remains as a Government Business Enterprise of the District. Reviewed the financial statements of PEHS and determined the adjustments required in accordance with the modified equity method.
<p>Management Override of Internal Controls</p> <p>Management is in a unique position to perpetrate fraud because of management’s ability to directly or indirectly manipulate accounting records and prepare fraudulent financial statements by overriding controls that otherwise appear to be operating effectively.</p> <p>Financial statement areas where focused fraud procedures are considered necessary include approval of cash disbursements and capital.</p>	<ul style="list-style-type: none"> Inquired of those charge with governance, management, and other personnel as to their knowledge of any potential fraudulent or alleged fraudulent activities. Tested the appropriateness of journal entries throughout the year, including manual adjustments to revenue and journal entries related to key management personnel. Performed focused procedures on any significant, unusual transactions, including gaining an understanding of the business rationale for the District entering into the transaction.

Internal Control Matters

During the audit, we performed the following procedures regarding the District's internal control environment:

- Documented operating systems to assess the design and implementation of control activities that were relevant to the audit.
- Discussed and considered potential audit risks with management.
- We considered the results of these procedures in determining the extent and nature of audit testing required.

We are required to communicate to you in writing about any significant deficiencies in internal control that we have identified during the audit.

A significant deficiency is defined as a deficiency or combination of deficiencies in internal control that merits the attention of those charged with governance.

The audit expresses an opinion on the District's financial statements. As a result, it does not cover every aspect of internal controls, only those relevant to preparing the financial statements and designing appropriate audit procedures. This work was not for the purpose of expressing an opinion on the effectiveness of internal control

Findings

We did not identify any control deficiencies that, in our judgement, would be considered significant deficiencies.



Adjusted and Unadjusted Differences

Summary of Unadjusted Differences

- All identified differences have been corrected by management.

Summary of Disclosure Omissions

- During the course of the audit, we provided management with comments and suggestions as it related to the notes to the financial statements. Management made adjustments to the notes to the financial statements based on the comments and suggestions provided.

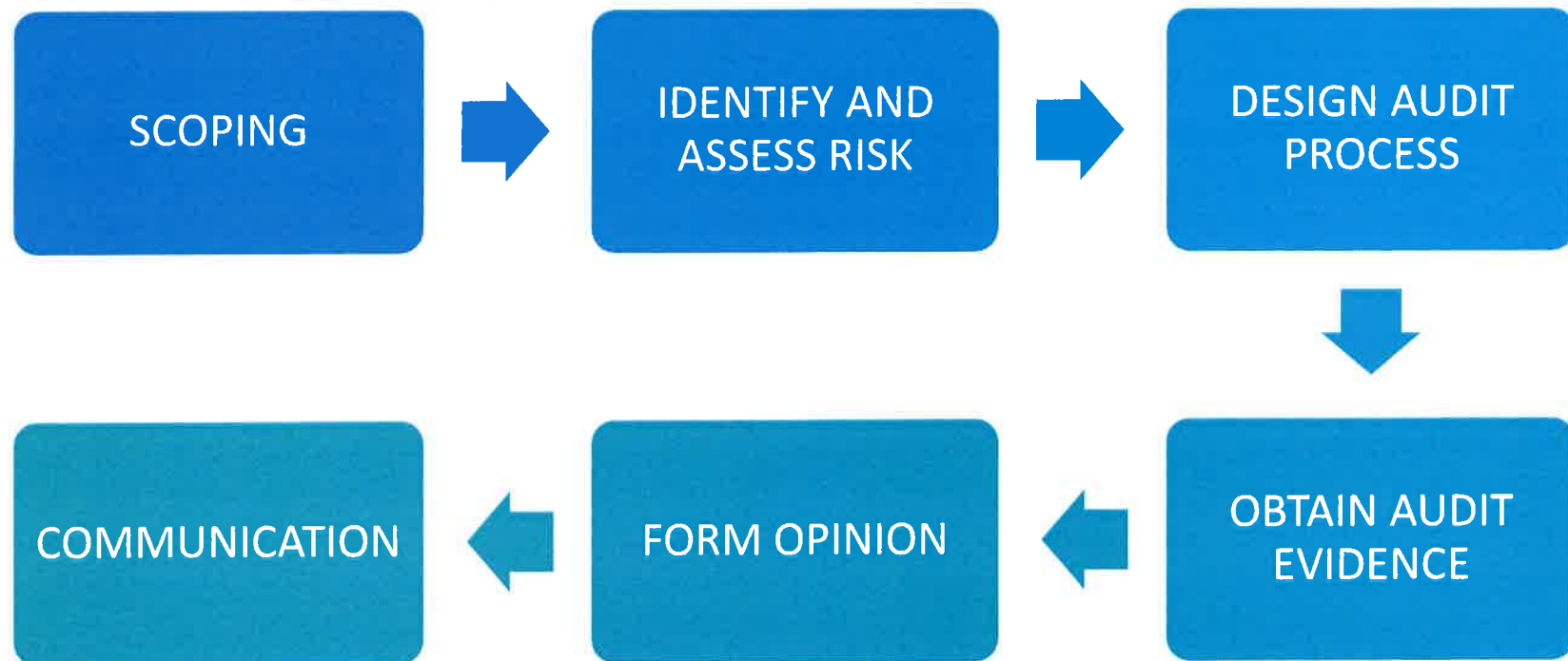
Other Required Communications

Issues	Vohora Response
Potential effect on the financial statements of any material risks and exposures, such as pending litigation, that are required to be disclosed in the financial statements	None noted.
Material uncertainties related to events and conditions that may cast significant doubt on the District' ability to continue as a going concern.	None noted.
Disagreements with management about matters that, individually or in the aggregate, could be significant to the District's financial statements or our audit report.	No disagreements with management throughout the audit engagement.
Matters involving non-compliance with laws and regulations.	No matters involving non-compliance with laws and regulations noted.
Significant related party transactions that were not in the normal course of operations and which involve significant judgments made by management concerning measurement or disclosure.	None noted.
Management consultation with other accountants about significant auditing and accounting matters.	None noted.

Items for Consideration

Items	Impact and Suggestions
Asset Retirement Obligation policy	<p>There has been a new accounting standard issued and implemented regarding the Asset Retirement Obligations.</p> <p>We suggest to set up a policy to identify any asset retirement obligations and recognize such obligations in the financial statements, in conjunction to the capital asset and asset management policy.</p>
Property taxes receivable	<p>The balance for delinquent property taxes has been increasing for years. While the balance is not material, this increasing balance indicates that it may not be collectible.</p> <p>We suggest the management and the council to discuss the possible solutions for these delinquent accounts.</p>
Deferred revenue	<p>There are several grants received in the past years that have not yet been used for years.</p> <p>We suggest the management and the council to discuss the possible usage for these grants.</p>

How We Audit Financial Statements: Our Audit Process



Overview of Financial Data

Statement of Financial Position		
	2023	2022
Total financial assets	9,928,125	9,868,892
Total financial liabilities	4,404,124	3,963,504
Net financial assets	5,524,001	5,905,388
Non-financial assets	19,949,353	18,899,482
Accumulated surplus	25,473,354	24,804,870

Overview of Financial Data

Statement of Operations		
	2023	2022
Total revenue	4,214,278	3,680,773
Total expenses	3,604,669	3,664,863
Other income/expenses	58,875	100,479
Annual surplus	668,484	116,389

Overview of Financial Data

Statement of Cash Flow (in thousands of dollars)

	2023	2022
Cash from operating activities	2,132,497	931,976
Cash used in investing activities	(2,067,287)	(1,095,801)
Cash used in financing activities	(106,622)	(102,522)
Net cash decrease	(41,412)	(266,347)

Appendix A: Independent Auditor's Report

INDEPENDENT AUDITOR'S REPORT

To the Mayor and Councillors of District of Port Edward

Report on the Financial Statements

Opinion

We have audited the financial statements of District of Port Edward (the District), which comprise the statement of financial position as at December 31, 2023, and the statements of operations, changes in accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2023, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the District in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.

(continues)

Independent Auditor's Report to the Mayor and Councillors of District of Port Edward *(continued)*

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.

(continues)

Independent Auditor's Report to the Mayor and Councillors of District of Port Edward (*continued*)

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Vancouver, BC
April 30, 2024

Vohora LLP
Chartered Professional Accountants

Appendix B: Representation Letter

DISTRICT OF PORT EDWARD

PO Box 1100
Port Edward, BC
V0V 1G0

April 30, 2024

Vohora LLP
1010 - 777 Hornby Street
Vancouver, BC V6Z 1S4

Attention: Ketan Vohora, CPA, CA

Dear Madam:

This representation letter is provided in connection with your audit of the financial statements of District of Port Edward for the year ended December 31, 2023, for the purpose of you expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with Canadian public sector accounting standards.

In making the representations outlined below, I took the time necessary to appropriately inform myself on the subject matter through inquiries of entity personnel with relevant knowledge and experience, and, where appropriate, by inspecting supporting documentation.

I confirm that (to the best of my knowledge and belief):

Financial Statements

I have fulfilled my responsibilities, as set out in the terms of the audit engagement dated December 31, 2023 for:

- a. Preparing and fairly presenting the financial statements in accordance with Canadian public sector accounting standards;
- b. Providing you with:
 - i. Access to all information of which I am aware that is relevant to the preparation of the financial statements, such as:
 - A. Accounting records, supporting data and other relevant documentation,
 - B. Minutes of meetings (such as shareholders, board of directors and audit committees) or summaries of actions taken for which minutes have not yet been prepared, and
 - C. Information on any other matters, of which I am aware, that is relevant to the preparation of the financial statements;
 - ii. Additional information that you have requested from us for the purpose of the audit; and
 - iii. Unrestricted access to persons within the entity from whom you determine it necessary to obtain audit evidence.
- c. Ensuring that all transactions have been recorded in the accounting records and are reflected in the financial statements; and
- d. Designing and implementing such internal control as I determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. I have also communicated to you any deficiencies in the design and implementation or the maintenance of internal control over financial reporting of which management is aware.

Fraud and Non Compliance

I have disclosed to you:

- a. All of my knowledge in relation to actual, alleged or suspected fraud affecting the entity's financial statements involving:
 - i. Management;

(continued)

- ii. Employees who have significant roles in internal control; or
- iii. Others where the fraud could have a material effect on the financial statements;
- b. All of my knowledge in relation to allegations of fraud or suspected fraud communicated by employees, former employees, analysts, regulators or others;
- c. All known instances of non-compliance or suspected non-compliance with laws and regulations, including all aspects of contractual agreements that should be considered when preparing the financial statements;
- d. All known, actual, or possible litigation and claims that should be considered when preparing the financial statements; and
- e. The results of my risk assessments regarding possible fraud or error in the financial statements.

Related Parties

I have disclosed to you the identity of all of the District's related-party relationships and transactions of which I am aware. This includes sales, purchases, loans, transfers of assets, liabilities and services, leasing agreements, guarantees, non-monetary transactions, and transactions for no consideration for the period ended as well as related balances due to or from such parties at the period end.

All related-party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Canadian public sector accounting standards.

Estimates

I acknowledge my responsibility for determining the accounting estimates required for the preparation of the financial statements in accordance with Canadian public sector accounting standards. Those estimates reflect my judgment based on my knowledge and experience of past and current events, and on my assumptions about conditions I expect to exist and courses of action I expect to take. I confirm that the significant assumptions and measurement methods used by me in making accounting estimates, including those measured at fair value, are reasonable.

Subsequent Events

All events subsequent to the date of the financial statements and for which Canadian public sector accounting standards requires adjustment or disclosure have been adjusted or disclosed.

Commitments and Contingencies

There are no commitments, contingent liabilities/assets or guarantees (written or oral) that should be disclosed in the financial statements. This includes liabilities arising from contract terms, illegal acts or possible illegal acts, and environmental matters that would have an impact on the financial statements.

Adjustments

I have reviewed, approved and recorded all of your proposed adjustments to my accounting records. This includes journal entries, changes to account coding, classification of certain transactions and preparation of, or changes to, certain accounting records.

Misstatements

The effects of uncorrected misstatements are immaterial, individually and in aggregate, to the financial statements as a whole. A list of the uncorrected misstatements, including the reasons why they were not corrected, is attached to this letter.

Accounting policies

All significant accounting policies are disclosed in the financial statements and are consistent with those used in the previous period.

Contractual compliance

I have complied with the terms and conditions of all contractual agreements that could have a material effect, in the event of non-compliance, on the financial statements.

Direct liabilities

I have recorded in the accounts all known liabilities of my District as at December 31, 2023 except for trivial amounts.

(continued)

Fair values

I confirm that the significant assumptions used in arriving at the fair values of financial instruments as measured and disclosed in the financial statements are reasonable and appropriate in the circumstances.

Financial instruments

I have properly recorded all financial assets of equity instruments quoted on an active market at fair value.

Off-balance sheet derivative financial instruments (e.g., futures, options and swaps), including outstanding commitments to purchase or sell securities, assets and/or commodities under forward placement and standby commitments, and information regarding the terms and conditions, interest rate risk, credit risk and foreign exchange risk of financial instruments held at period end have been properly recorded and, when appropriate, adequately disclosed within the financial statements. I confirm that the significant assumptions used in arriving at the fair values of financial instruments, as measured and disclosed (when required) in the financial statements, are reasonable and appropriate in the circumstances.

I have evaluated whether there are indicators of impairment for all financial assets measured at cost or amortized cost, and where there has been a significant adverse change in the expected timing or amount of future cash flows from a financial asset or group of similar financial assets, I have assessed whether a reduction in the carrying value is necessary.

When an impairment is necessary, the carrying amount of the asset, or group of assets, has been reduced to the highest of the cash flows expected to be generated by holding the asset, the amount that could be realized by selling the asset and the amount that the entity expects to realize by exercising any right to collateral held to secure repayment of the asset net of all costs necessary to exercise those rights. The amount of the decline in fair value has been included in net income in the period incurred.

Future plans

I have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities reflected in the financial statements.

Inventories

The inventories of raw material, work in progress, finished goods and supplies as at December 31, 2023 were the property of my entity and were determined by actual count, weight or measurement. They do not include any items billed to customers but not shipped, any items returned by customers for which credits have not been recorded, any items on consignment, bill-and-hold arrangements, or other arrangements either owned by me or by my suppliers.

Inventories were measured at the lower of actual cost and net realizable value. [Insert appropriate description of cost formula.]

In pricing the inventories, due allowance was made for slow-moving, obsolete, unsaleable or unusable items.

Inventories were measured on the same basis and were determined in the same manner as inventories at the end of the preceding period.

Impairment of long-lived assets

I have evaluated long-lived assets for recoverability whenever events or circumstances indicate that the carrying amount of an asset may not be recoverable. Management acknowledges that when the long-lived asset is not recoverable, an impairment loss is recognized in earnings at the amount by which the carrying amount exceeds its fair value.

Impairment of investments in subsidiaries and affiliates

I have evaluated whether there are indicators of impairment for all investments in subsidiaries accounted for at cost or using the equity method as well as for all investments in companies subject to significant influence, and where there has been a significant adverse change in the timing or amount of future cash flows from an investment, I have reduced the carrying amount of the investment to the higher of the present value of the cash flows expected to be generated by holding the investment and the amount that could be realized by selling the asset at the balance sheet date.

Any decline in value has been recorded in net income in the period incurred.

Journal entries

I have approved all journal entries and other adjustments proposed by you, and they have been included in my financial statements.

(continued)

Liabilities and contingencies

All liabilities and contingencies, including those associated with guarantees, whether written or oral, have been disclosed to you and are appropriately reflected in the financial statements.

Long-term investments

All long-term investments owned by my District are recorded in the accounts. The long-term investments are valued using the equity method, and an appropriate impairment loss has been recognized in earnings when a significant adverse change in the expected timing or amount of future cash flows from investments has been identified. When the extent of such an impairment has decreased, a reversal of the previously recognized impairment loss has been recognized in earnings.

All income earned for the period ended December 31, 2023 on those long-term investments has been recorded in the accounts.

Marketable securities

All marketable securities owned by me are recorded in the accounts. The marketable securities are measured at fair value.

All income earned for the period ended December 31, 2023 on these securities has been recognized in earnings along with any transaction costs incurred and changes in fair value.

Material measurement uncertainties

The nature of all material measurement uncertainties has been appropriately disclosed in the financial statements, including all estimates where it is reasonably possible that the estimate will change in the near term and the effect of the change could be material to the financial statements.

Pension costs, assets and obligations

All of my pension plans and provisions of each plan have been fully disclosed to you.

The source data used by the actuary is complete and accurate, and all the assumptions used by the actuary in the preparation of the accrued benefits obligation are my best estimates of the most likely set of conditions affecting future events.

All plan assets are taken into account at their fair value in determining the net pension asset or liability.

Property, plant and equipment

Property, plant and equipment are recorded at cost. I have good and valid title to all items of property and equipment reflected in the accounts relating thereto, and there are no liens or encumbrances on my assets. During the period ended December 31, 2023, no material amounts relating to additions or improvements of property, plant and equipment were charged to expense. The provision for amortization is based on the cost and expected economic useful lives of the property using the declining balance method.

The property, leasehold improvement and equipment accounts, and the related allowances for amortization have been adjusted for all important items of such assets that were idle, obsolete, sold, dismantled, abandoned or otherwise disposed of for the period ended December 31, 2023 and for all prior periods.

I have evaluated property, plant and equipment for recoverability in accordance with the provisions of the CPA Canada Handbook – Accounting, Part II, Section 3063 (Impairment of Long-Lived Assets). Impairment losses have been recognized in earnings when required.

Receivables

The accounts receivable reflected in the accounts constitute valid claims against customers and other debtors. They do not include amounts for goods shipped on consignment, approval or under repurchase commitments, or for goods shipped after December 31, 2023.

Subsequent events

There have been no events between the balance sheet date and the date of this letter that would require recognition or disclosure in the financial statements.

There have been no events subsequent to the balance sheet date of the comparative financial statements that would require adjustment or disclosure in the current financial statements.

(continued)

Proceeds of Crime (Money Laundering) and Terrorist Financing Act

I hereby acknowledge that Vohora LLP have made me aware of your legal obligations under the Proceeds of Crime (Money Laundering) and Terrorist Financing Act. I hereby acknowledge that I am aware of potential conflict of interest that may arise as a result of your legal obligations under this Act and authorize Vohora LLP to release and disclose information about District of Port Edward as required by statute.

None of the mayor and councillors were in debt to the District

None of the mayor and councillors were in debt to the District, other than in the ordinary course of business at the period-end or at any time during the period.

Acknowledged and agreed on behalf of District of Port Edward by:

Ms. Lorraine Page, Director of Finance



DISTRICT OF PORT EDWARD

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COUNCIL REPORT

Date: April 30, 2024
To: Todd Francis, CAO
From: Lorraine Page, Director of Finance
Subject: **2023 Audited Financial Statements**

RECOMMENDATION: That Council approve the 2023 Audited Financial Statements as prepared by Vohora LLP.

BACKGROUND: Please find attached a copy of the 2023 Audited Financial Statements as provided by the District of Port Edward auditor, Vohora LLP.

Submitted by


Lorraine Page, Director of Finance

Approved for Submission to Council

Todd Francis, CAO

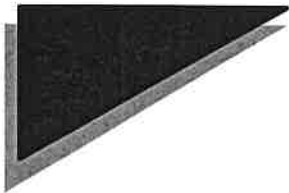
Strategic Plan Priority Aligned With

- Well Planned Finances
- Well Planned, Maintained, Financed Public Works & Infrastructure
- Growing & Progressive Economic Development
- High Quality of Life & Community Development
- Strong District Organization



Vohora LLP
CPAs & Business Advisors

DISTRICT OF PORT EDWARD
Financial Statements
Year Ended December 31, 2023



Vohora LLP
CPAs & Business Advisors

DISTRICT OF PORT EDWARD
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Year Ended December 31, 2023

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Vohora LLP
CPAs & Business Advisors

1010 – 777 Hornby Street
Vancouver, BC V6Z 1S4

Phone: (604) 251-1535
Fax: (604) 541-9845
Toll Free Phone: (800) 281-5214
Email: firm@vohora.ca
www.vohora.ca

INDEPENDENT AUDITOR'S REPORT

To the Mayor and Councillors of District of Port Edward

Report on the Financial Statements

Opinion

We have audited the financial statements of District of Port Edward (the District), which comprise the statement of financial position as at December 31, 2023, and the statements of operations, changes in accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2023, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the District in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

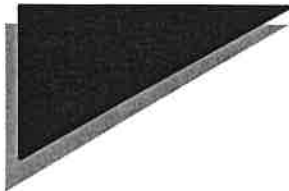
Those charged with governance are responsible for overseeing the District's financial reporting process.

PASSIONINTEGRITYEXCELLENCE

Offices located in Vancouver, South Surrey, Mission, Prince Rupert, Terrace and Smithers BC



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Vohora LLP
CPAs & Business Advisors

INDEPENDENT AUDITOR'S REPORT *(continued)*

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.

INDEPENDENT AUDITOR'S REPORT (*continued*)

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Vancouver, BC
April 30, 2024

Vohora LLP
Chartered Professional Accountants

DISTRICT OF PORT EDWARD
Statement of Financial Position
December 31, 2023

	2023	2022 <i>(Restated)</i>
FINANCIAL ASSETS		
Cash and cash equivalents <i>(Note 2)</i>	\$ 6,623,477	\$ 6,664,889
Short term investments <i>(Note 3)</i>	2,329,476	2,291,195
Accounts receivable <i>(Note 4)</i>	173,535	119,918
Property taxes receivable <i>(Note 5)</i>	192,650	136,155
Investment in Port Edward Historical Society <i>(Note 6)</i>	557,656	605,404
Municipal Finance Authority demand notes <i>(Note 8)</i>	51,331	51,331
	9,928,125	9,868,892
LIABILITIES		
Accounts payable and accruals <i>(Note 7)</i>	224,386	302,749
Municipal Finance Authority debt reserve fund demand notes <i>(Note 8)</i>	51,331	51,331
Municipal Finance Authority debentures payable <i>(Note 9)</i>	600,603	707,225
Asset retirement obligation <i>(Note 10)</i>	69,320	66,750
Deferred income <i>(Notes 11, 12)</i>	1,665,828	2,835,449
Deferred capital contribution <i>(Notes 12, 13)</i>	1,792,656	-
	4,404,124	3,963,504
NET FINANCIAL ASSETS	5,524,001	5,905,388
NON-FINANCIAL ASSETS		
Inventory	152,147	144,792
Prepaid expenses	518	518
Tangible capital assets <i>(Note 14)</i>	19,796,688	18,754,172
	19,949,353	18,899,482
ACCUMULATED SURPLUS	\$ 25,473,354	\$ 24,804,870
ON BEHALF OF COUNCIL		
	<i>Mayor</i>	
	<i>Councillor</i>	

See notes to financial statements

DISTRICT OF PORT EDWARD
Statement of Operations
Year Ended December 31, 2023

	Budget 2023 <i>(Unaudited)</i>	2023	2022 <i>(Restated)</i>
REVENUES			
Property taxes <i>(Note 15)</i>	\$ 2,053,452	\$ 2,056,950	\$ 1,985,484
Grants	623,000	1,172,991	935,162
Water service and connection fees	202,000	255,401	199,753
Interest income	50,000	232,115	113,882
Interest and penalties	16,000	163,538	67,821
Other revenue	114,300	132,605	114,190
Sewer service and connection fees	149,000	92,741	146,635
Garbage collection	85,000	84,522	84,650
Licences and permits	12,500	23,415	33,196
	<u>3,305,252</u>	<u>4,214,278</u>	<u>3,680,773</u>
EXPENSES			
Advertising and promotion	630	-	-
Administration	349,100	302,969	292,984
Amortization of tangible assets	-	984,447	940,600
Discounts	2,700	2,897	2,012
Interest on line of credit	137,162	61,507	61,878
Legislative - Indemnities	81,160	76,012	71,493
Operating expenses, repair and maintenance	1,655,025	1,673,981	1,800,964
Payments on debentures	-	74,912	74,912
Salaries and related costs	437,700	427,559	418,157
Water rights lease	1,000	385	1,863
	<u>2,664,477</u>	<u>3,604,669</u>	<u>3,664,863</u>
SURPLUS FROM OPERATIONS	<u>640,775</u>	<u>609,609</u>	<u>15,910</u>
OTHER INCOME (EXPENSES)			
Actuarial adjustment	-	31,711	27,610
Debt principal repayments	-	74,912	74,912
Loss on investment in Port Edward Historical Society <i>(Note 6)</i>	-	(47,748)	(2,043)
	<u>-</u>	<u>58,875</u>	<u>100,479</u>
ANNUAL SURPLUS	<u>\$ 640,775</u>	<u>\$ 668,484</u>	<u>\$ 116,389</u>

See notes to financial statements

DISTRICT OF PORT EDWARD
Statement of Changes in Accumulated Surplus
Year Ended December 31, 2023

	2023	2022 <i>(Restated)</i>
ACCUMULATED SURPLUS - BEGINNING OF YEAR		
As previously reported	\$ 24,870,941	\$ 24,751,852
Prior period adjustments <i>(Note 10)</i>	<u>(66,071)</u>	<u>(63,371)</u>
As restated	24,804,870	24,688,481
ANNUAL SURPLUS	<u>668,484</u>	<u>116,389</u>
ACCUMULATED SURPLUS - END OF YEAR	\$ 25,473,354	\$ 24,804,870

See notes to financial statements

DISTRICT OF PORT EDWARD
Statement of Changes in Net Financial Assets
Year Ended December 31, 2023

	Budget 2023 <i>(Unaudited)</i>	2023	2022 <i>(Restated)</i>
ANNUAL SURPLUS	\$ 640,775	\$ 668,484	\$ 116,389
Amortization of tangible capital assets	-	984,447	940,600
Purchase of tangible capital assets	(2,787,000)	(2,026,963)	(1,065,430)
Decrease (increase) in inventory	-	(7,355)	10,700
	(2,787,000)	(1,049,871)	(114,130)
INCREASE (DECREASE) IN NET FINANCIAL ASSETS	(2,146,225)	(381,387)	2,259
NET FINANCIAL ASSETS - BEGINNING OF YEAR	5,905,388	5,905,388	5,903,129
NET FINANCIAL ASSETS - END OF YEAR	\$ 3,759,163	\$ 5,524,001	\$ 5,905,388

See notes to financial statements

DISTRICT OF PORT EDWARD
Statement of Cash Flows
Year Ended December 31, 2023

	2023	2022 <i>(Restated)</i>
OPERATING ACTIVITIES		
Cash receipts from customers and residents	\$ 4,833,824	\$ 3,699,180
Cash paid to suppliers and employees	(2,871,935)	(2,819,208)
Interest and penalties received	232,115	113,882
Interest paid	(61,507)	(61,878)
Cash flow from operating activities	<u>2,132,497</u>	<u>931,976</u>
INVESTING ACTIVITIES		
Purchase of tangible capital assets	(2,026,963)	(1,065,430)
Short term investments	(38,281)	(30,371)
Proceeds on disposal of tangible capital assets	(2,043)	-
Cash flow used by investing activities	<u>(2,067,287)</u>	<u>(1,095,801)</u>
FINANCING ACTIVITY		
Municipal Finance Authority debentures payable	(106,622)	(102,522)
Cash flow used by financing activity	<u>(106,622)</u>	<u>(102,522)</u>
DECREASE IN CASH FLOW	(41,412)	(266,347)
Cash - beginning of year	<u>6,664,889</u>	<u>6,931,236</u>
CASH - END OF YEAR	\$ 6,623,477	\$ 6,664,889

See notes to financial statements

DISTRICT OF PORT EDWARD
Notes to Financial Statements
Year Ended December 31, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian public sector accounting standards (GAAP). All figures are presented in Canadian dollars.

Fund accounting

The resources and operations of the District have been segregated for accounting purposes into the following funds:

a) General operating and revenue fund

The purpose of the general operating revenue fund is to reflect the operating activities, administration and debt servicing functions of the District, not including sewer and water.

b) Waterworks utility fund

The purpose of the water operating fund is to reflect the operating activities, administration and debt servicing functions of the District, related to the water system.

c) Sewer operating fund

The purpose of the sewer operating fund is to reflect the operating activities, administration and debt servicing functions of the District, related to the sewer system.

d) Capital and loan funds

The purpose of the capital and loan fund is to reflect tangible capital assets and the related financing and equity therein. There are three separate funds for general, waterworks and sewer.

e) Reserve funds

The purpose of the reserve fund is to reflect the operating activities, administration and debt servicing functions of the District, related to reserves.

Revenue and expenditure recognition

Revenue is recorded on the accrual basis and is recognized when it is earned.

Tax revenue is recognized when the tax has been authorized by bylaw and the taxable event has occurred.

All other non-tax revenue is recognized when the exchange and non-exchange transaction has occurred and the amount can be reasonably measured and collected.

Unearned revenue is reported on the statement of financial position as deferred revenue

Government grants and transfers are recognized in the financial statements as revenue in the period in which eligibility criteria have been met and reasonable estimates of the amounts can be made. Transfers received for which the expenditures have not yet been incurred are reported as deferred revenue.

Expenditures are recognized on an accrual basis by the receipt of goods and services or the creation of an obligation to pay.

(continues)

DISTRICT OF PORT EDWARD
Notes to Financial Statements
Year Ended December 31, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are considered to be any term deposits with a maturity of three months or less that the District may hold. When the aggregate of the District's various bank accounts is in an overdraft position or the value of outstanding cheques exceeds the bank balance, the net balance is presented as a current liability.

Short term investments

Short term investments include marketable securities and term deposits with a maturity of greater than three months are also included in short term investments.

Investments in Government Business Enterprises (GBEs)

Investments subject to control or significant influence and considered government business enterprises have been accounted for on the modified equity basis. The investment balance represents investment in, and accumulated earnings and advances to the companies net of repayments to the District.

Other taxing jurisdictions

The assets, liabilities, taxation, other revenues and expenses with respect to the operations of other taxing jurisdictions are not reflected in these financial statements.

Liability for contaminated sites

Under PS3260 governments are required to accrue a liability for the costs to remediate a contaminated site. Liabilities are recognized when an environmental standard exists, when contamination exceeds the standard, when the government has responsibility for remediation, when future economic benefits will be given up, and when a reasonable estimate can be made. Management has assessed its potential liabilities under the standard for contaminated sites that are owned by the District and/or for which the District accepts responsibility. Per management's assessment, there were no sites that had contamination in excess of an environmental standard which required remediation at this time, therefore no liabilities for contaminated sites have been recognized or recorded in these financial statements.

(continues)

DISTRICT OF PORT EDWARD
Notes to Financial Statements
Year Ended December 31, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Asset retirement obligations

A liability will be recognized when, as at the financial reporting date:

- (a) there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- (b) the past transaction or event giving rise to the liability has occurred;
- (c) it is expected that future economic benefits will be given up; and
- (d) a reasonable estimate of the amount can be made.

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related tangible capital asset. In subsequent periods, the liability is adjusted for accretion and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and accretion expense is included in the Statement of Operations.

Financial instruments

Measurement of financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized costs.

Financial assets measured at fair value include cash and short term investments.

Financial assets measured at amortized cost include accounts receivable and demand notes from Municipal Finance Authority.

Financial liabilities measured at amortized cost include accounts payable and accruals, Municipal Finance Authority debt reserve fund demand notes payable and Municipal Finance Authority debentures payable.

Impairment

Financial assets measured at amortized cost are measured for impairment when there are indicators of impairment. The amount of the write-down is recognized in the statement of operations. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

Transaction costs

The District recognizes its transaction costs in the statement of operations in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

(continues)

DISTRICT OF PORT EDWARD
Notes to Financial Statements
Year Ended December 31, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

a) Tangible capital assets

Tangible capital assets are recorded at cost, which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Interest is capitalized whenever external debt is issued to finance the construction of tangible capital assets. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight line basis over their estimated useful lives shown below. Land is not amortized as it is deemed to have a permanent value.

Land	N/A	non-amortizable
Buildings	25 years	straight-line method
Automotive and other equipment	10 years	straight-line method
Fire department equipment	20 years	straight-line method
Infrastructure	40 years	straight-line method

Assets under construction are not amortized until the asset is available for productive use. Tangible capital assets are written down when conditions indicate that they no longer contribute to the District's ability to provide goods and services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value.

Contributed tangible capital assets are recorded at their fair value on the date of contribution. When fair value of a contributed asset cannot be reliably determined, the asset is recorded at nominal value.

b) Works of art and historic assets

Works of art and historic assets are not recorded as assets in these financial statements.

c) Leased tangible capital assets

Leases which transfer substantially all the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

d) Inventories held for consumption

Inventories of supplies held for consumption are recorded at the lower of cost and replacement cost. Cost includes the original purchase cost, plus shipping and applicable duties. Replacement cost is the estimated current price to replace the items.

(continues)

DISTRICT OF PORT EDWARD
Notes to Financial Statements
Year Ended December 31, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Measurement uncertainty

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period.

Certain amounts in the financial statements are subject to measurement uncertainty and are based on the District's best information and judgment, including:

1. the estimated useful lives of tangible capital assets;
2. the collectability of accounts and taxes receivable;
3. the cost of borrowing in determining asset retirement obligation.

Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Budget figures

Budget figures have been provided for comparative purposes and have been derived from the District's Fiscal five-year financial plan, approved by the Council of the District on April 25, 2023. The budget is reflected in the Statement of Operations and Accumulated Surplus and the Statement of Changes in Net Financial Assets.

2. CASH AND CASH EQUIVALENTS

	2023	2022
Unrestricted cash	\$ 3,205,370	\$ 2,798,504
Restricted cash	3,418,107	3,866,385
	\$ 6,623,477	\$ 6,664,889

Restricted cash is comprised of cash deposit holdbacks held for externally restricted purposes as required by the Regional District and the Province of BC. The restricted cash is related to the water main replacement project and Northern Capital and Planning Grant program (Note 12).

3. SHORT TERM INVESTMENTS

	2023	2022
3 Year Redeemable Term Deposit earns interest at 3.00% per annum and matures on October 8, 2026. Interest is paid annually	\$ 1,149,785	\$ 1,137,463
3 Year Redeemable Term Deposit earns interest at 3.25% per annum and matures on October 1, 2025. Interest is paid annually	1,179,691	1,153,732
	\$ 2,329,476	\$ 2,291,195

DISTRICT OF PORT EDWARD
Notes to Financial Statements
Year Ended December 31, 2023

4. ACCOUNTS RECEIVABLE

	2023	2022
Grants receivables	\$ 48,000	\$ 25,000
GST receivable	97,677	48,020
Other receivables	3,018	23,217
Garbage collection	9,223	7,082
Water service and connection	10,301	10,954
Sewer service and connection	5,316	5,645
	\$ 173,535	\$ 119,918

5. PROPERTY TAXES RECEIVABLE

	2023	2022
Current	\$ 66,255	\$ 24,047
Arrears	18,411	19,062
Delinquent	107,984	93,046
	\$ 192,650	\$ 136,155

6. INVESTMENT IN PORT EDWARD HISTORICAL SOCIETY

The District meets the criteria of control of the Society under the requirements in PS 1300. The Society also meets the definition of a Government Business Enterprise. The District reports the investment in the Society using the modified equity method. The value of the District's investment in the Society is equal to \$557,656 (2022 - \$605,404) which is equal to the Society's total fund balance.

A summary of the Society's financial statements is found below:

	2023	2022
<u>STATEMENT OF FINANCIAL POSITION</u>		
Total Assets	\$ 562,372	\$ 687,307
Total Liabilities	(4,716)	(81,903)
Fund balances	\$ 557,656	\$ 605,404

STATEMENT OF REVENUES AND EXPENDITURES

Total Revenues	\$ 377,702	\$ 417,325
Less: Total Expenses	(425,450)	(419,368)
Excess of Revenue over expenses	\$ (47,748)	\$ (2,043)

DISTRICT OF PORT EDWARD
Notes to Financial Statements
Year Ended December 31, 2023

7. ACCOUNTS PAYABLE AND ACCRUALS

	2023	2022
Trade accounts payable	\$ 63,022	\$ 92,040
Collection for other governments	47,671	69,501
Accrued retirement benefit	59,758	86,657
Accrued overtime	2,576	3,851
Accrued sick time	42,617	33,912
Accrued vacation	8,742	16,788
	\$ 224,386	\$ 302,749

8. MUNICIPAL FINANCE AUTHORITY DEBT RESERVE FUND DEMAND NOTES

On September 26, 2013, the Skeena-Queen Charlotte Regional District loaned the District the sum of \$1,500,000 through the Municipal Finance Authority. The current balance and terms of the debenture can be seen in Note 9. In order to secure the balance of the liability, a demand promissory note was issued by the District in the amount of \$51,331. The Municipal Finance Authority debt reserve fund demand notes are due on demand and are non-interest bearing.

9. MUNICIPAL FINANCE AUTHORITY DEBENTURES PAYABLE

	2023	2022
School - Municipal Finance Authority debenture payable for school is interest bearing at 3.85% per annum. The minimum principal payment on the outstanding school debenture on an annual basis is \$74,912.	\$ 600,603	\$ 707,225

10. ASSET RETIREMENT OBLIGATION

The District's asset retirement obligation represents management's best estimate of the present value of costs expected for the remediation of asbestos in the District's buildings. Management has used the District cost of borrowing of 3.85% as the discount rate.

The asset retirement costs are included in the cost of the building and amortized over its useful life.

	2023	2022
Asset retirement obligation, beginning of year	\$ 66,750	\$ 64,275
Accretion expense	2,570	2,475
Asset retirement obligation, end of year	\$ 69,320	\$ 66,750

The District has elected to use the modified retroactive application method to account for the transitional provisions for the asset retirement obligation and the associated amortization for the previous years.

DISTRICT OF PORT EDWARD
Notes to Financial Statements
Year Ended December 31, 2023

11. DEFERRED REVENUE

Deferred revenue consists of grants and other funding restricted for the funding of expenses to be incurred in the future. As at December 31, the following grants and other funding have been listed as deferred:

	2023	2022
Northern Capital and Planning Grant <i>(Note 12)</i>	\$ 720,968	\$ 2,559,589
Growing Communities Fund	669,000	-
COVID-19 Safe Restart Grant for Local Governments	243,513	243,513
Community 2 Community Forum	17,947	17,947
Ridley Terminals Inc.: Diana Lake Enhancement	14,400	14,400
	\$ 1,665,828	\$ 2,835,449

12. NORTHERN CAPITAL AND PLANNING GRANT PROGRAM

The District received grant funding from the Northern Capital and Planning Grant Program ("NCPG") starting in 2019. The funds received are to be used at the discretion of the municipality, however they may only be used for capital and long-term planning purposes. The following summarizes the funding received and expenditures incurred during the year:

	2023	2022
Grant received	\$ 2,517,000	\$ 2,517,000
Accrued interests	42,589	42,589
Amount spent on capital projects (Note 13)	(1,838,621)	-
	\$ 720,968	\$ 2,559,589

13. DEFERRED CAPITAL CONTRIBUTION

	2023	2022
<u>Northern Capital and Planning Grant Program</u>		
Opening Balance	\$ -	\$ -
Amount spent on capital projects	1,838,621	-
Amount recognized into revenue	(45,965)	-
	\$ 1,792,656	\$ -

DISTRICT OF PORT EDWARD
Notes to Financial Statements
Year Ended December 31, 2023

14. TANGIBLE CAPITAL ASSETS

	General Operating & North Pacific Cannery Musuem				Water		Sewer	Totals		
	Land and Land Improvements	Buildings	Vehicles and Equipment	Parks and recreation	Roads	Engineered Structures	Equipment	Collection System and treatment	2023	2022
Cost										
Opening costs	3,669,351	4,657,397	3,261,783	10,566,968	127,363	4,098,644	404,291	5,199,984	31,985,781	30,920,351
Additions during the year	-	8,407	185,383	1,838,622	-	-	-	-	2,032,412	1,065,430
Transfer during the year	-	-	-	-	-	-	-	-	-	-
Disposals and write downs	(5,450)	-	-	-	-	-	-	-	(5,450)	-
Closing costs	3,663,901	4,665,804	3,447,166	12,405,590	127,363	4,098,644	404,291	5,199,984	34,012,743	31,985,781
Accumulated Amortization										
Opening accum'd amortization	58,052	2,626,353	2,611,610	2,629,378	63,442	2,925,335	238,477	2,078,962	13,231,609	12,291,009
Amortization	3,079	186,456	127,072	309,640	3,184	197,819	27,086	130,110	984,446	940,600
Disposals and write downs	-	-	-	-	-	-	-	-	-	-
Closing accum'd amortization	61,131	2,812,809	2,738,682	2,939,018	66,626	3,123,154	265,563	2,209,072	14,216,055	13,231,609
Net Book Value of Tangible Capital Assets	3,602,770	1,852,995	708,484	9,466,572	60,737	975,490	138,728	2,990,912	19,796,688	18,754,172

DISTRICT OF PORT EDWARD
Notes to Financial Statements
Year Ended December 31, 2023

15. COLLECTION OF TAXES FOR OTHER GOVERNMENTS

The District acts as a collection agency for the other government agencies. The taxes collected on their behalf are not shown as revenue in the statement of revenue and expenditures of the District. This is in accordance with the Public Sector Accounting recommendations subsection PS 1300.44. The amount collected for other governments are as follows:

	2023	2022
School District	\$ 528,836	\$ 522,596
B.C. Assessment Authority	11,192	11,303
Skeena-Queen Charlotte Regional District	106,814	112,015
Northwest Regional Hospital District	86,658	90,013
Police Taxes	32,495	28,921
Municipal Finance Authority	34	33
	\$ 766,029	\$ 764,881

16. HOMEOWNER'S GRANTS

Provincial Home Owners' Grants of \$106,761 (2022 - \$106,761) were claimed during the year.

17. PENSION LIABILITY

The District and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trusted pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the plan, including investment of the assets and administration of benefits. The Plan is a multi-employer contributory defined benefit pension plan with about 150,000 active members and approximately 54,000 retired members.

Every three years an actuarial valuation is performed to assess the financial position of the Plan and the adequacy of plan funding. The most recent valuation as at December 31, 2021 indicated a surplus of \$3,761 million for basic pension benefits. \$277 million is required to maintain the contribution rate at the current average rate of 15.08% and the balance of \$3,185 million is to be transferred to a contribution Rate Stabilisation Account (RSA) within the Basic Account. The next valuation will be as at December 31, 2024.

The District paid \$55,130 (2022 - \$53,419) for employer contributions to the Plan.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

18. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

DISTRICT OF PORT EDWARD
Statement of Financial Activities - General Operating Revenue Fund (Schedule 1)
Year Ended December 31, 2023

	Budget 2023 <i>(Unaudited)</i>	2023	2022 <i>(Restated)</i>
REVENUE			
Property Taxes			
General purpose	\$ 1,103,452	\$ 1,103,453	\$ 1,039,785
Ridley Island Tax Sharing	950,000	953,497	945,698
Grants			
Grants in lieu of taxes	130,000	139,071	132,082
Provincial government, basic and unconditional	493,000	1,033,920	803,081
General			
Garbage collection	85,000	84,522	84,650
Licenses and permits	12,500	23,415	33,196
Interest and penalties	16,000	163,538	67,821
	<u>2,789,952</u>	<u>3,501,416</u>	<u>3,106,313</u>
OTHER REVENUE			
Bank interest			
General	30,000	106,060	46,899
Reserve fund	-	87,775	36,613
Guaranteed income certificates	20,000	38,280	30,371
Other general			
Rentals	36,000	36,515	36,527
Bus transit fares	40,000	31,589	39,589
Admin fee recovery	2,800	2,575	2,535
Miscellaneous	35,500	61,926	35,539
Gain (loss) in investment in Port Edward Historical Society	-	(47,748)	(2,043)
Actuarial adjustment	-	31,711	27,610
	<u>164,300</u>	<u>348,683</u>	<u>253,640</u>
EXPENSES			
Total Expenditures	<u>2,178,492</u>	<u>3,116,659</u>	<u>3,174,244</u>
INCOME FROM OPERATIONS	<u>\$ 775,760</u>	<u>\$ 733,440</u>	<u>\$ 185,709</u>

See notes to financial statements

DISTRICT OF PORT EDWARD
Statement of Expenditures - General Operating Revenue Fund (Schedule 2)
Year Ended December 31, 2023

	Budget 2023 <i>(Unaudited)</i>	2023	2022 <i>(Restated)</i>
EXPENDITURES			
Administrative			
Council Indemnities	\$ 81,160	\$ 76,012	\$ 71,493
Advertising and economic development	14,000	35,798	18,009
Audit	20,000	20,000	19,049
Dues and subscriptions	90,000	69,002	50,160
Grants in AID	10,000	9,450	6,000
Insurance	72,000	83,689	71,563
Interest	137,162	61,507	61,878
Legal	75,000	119,366	60,008
Miscellaneous	13,500	11,539	10,183
Office	23,688	15,091	13,051
Outside professional services	50,000	146,460	28,659
Salaries and related costs	378,200	382,289	376,218
Travel, Seminars, and conferences	30,000	18,060	13,332
Telephone and fax	20,000	17,122	16,830
Amortization of tangible assets	-	984,447	940,600
Accretion expense	-	2,570	2,475
	1,014,710	2,052,402	1,759,508
Protective services			
Dog control	5,300	1,605	2,071
Emergency phone services	8,500	4,937	8,337
Fire protection	89,143	88,034	53,396
	102,943	94,576	63,804
Public works			
Administration	33,100	35,077	28,652
Admin salaries & related costs	316,000	267,892	264,331
Beautification	84,500	61,065	44,989
Building operating	105,100	135,277	114,919
Bus service	110,000	126,317	100,995
Roads and sidewalks	100,000	71,399	519,304
Street lighting	33,000	23,590	25,894
Storm sewer	28,500	24,149	20,406
	810,200	744,766	1,119,490
Public works equipment			
Equipment operating	103,964	94,525	65,946
Less: Amounts charged to other funds	(49,700)	(19,698)	(42,741)
	54,264	74,827	23,205

(continues)

DISTRICT OF PORT EDWARD
Statement of Expenditures - General Operating Revenue Fund (continued) (Schedule 2)
Year Ended December 31, 2023

	Budget 2023 <i>(Unaudited)</i>	2023	2022 <i>(Restated)</i>
Garbage collection			
Garbage collection	118,375	99,817	104,985
Recreation and community services			
Civic properties, recreation, and tourism	78,000	50,271	103,252
TOTAL EXPENDITURES	\$ 2,178,492	\$ 3,116,659	\$ 3,174,244

DISTRICT OF PORT EDWARD
Statement of Financial Activities - Waterworks Utility Revenue Fund (Schedule 3)
Year Ended December 31, 2023

	Budget 2023 <i>(Unaudited)</i>	2023	2022 <i>(Restated)</i>
REVENUES			
Water service and connection fees	\$ 202,000	\$ 255,401	\$ 199,753
EXPENDITURES			
Administration	132,250	112,780	133,381
Discounts	1,500	1,888	1,222
Operating expenses, repairs and maintenance	198,500	181,581	154,565
Small equipment	10,000	14,066	4,021
Water rights lease	1,000	385	1,863
	343,250	310,700	295,052
DEFICIENCY OF REVENUES OVER EXPENDITURES	\$ (141,250)	\$ (55,299)	\$ (95,299)

DISTRICT OF PORT EDWARD
Statement of Financial Activities - Sewer Revenue Fund (Schedule 4)
Year Ended December 31, 2023

	Budget 2023 <i>(Unaudited)</i>	2023	2022 <i>(Restated)</i>
REVENUES			
Sewer service and connection fees	\$ 149,000	\$ 92,741	\$ 146,635
EXPENDITURES			
Administration	52,500	45,271	41,939
Operating expenses, repairs and maintenance	89,035	56,118	77,926
Discounts	1,200	1,009	791
	<u>142,735</u>	<u>102,398</u>	<u>120,656</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 6,265	\$ (9,657)	\$ 25,979

See notes to financial statements