

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON TUESDAY,
SEPTEMBER 18, 2018**

PRESENT:

COUNCIL:

Mayor Dave MacDonald, Chair
Councillors: James Brown and Christine Mackenzie
Teleconference: Councillor Grant Moore
Absent: Councillor Dan Franzen

ADMINISTRATION:

Bob Payette, Chief Administrative Officer
Polly Pereira, Director of Corporate Services
Lorraine Page, Director of Finance Services

MEDIA IN ATTENDANCE:

OTHER:

Mrs. Bowman, Port Edward resident
Diane Wampler & Knut Bjorndal, Port Edward residents
Jen Silva & Brian Musgrave, Property Owners in Port
Edward

CALL TO ORDER:

Mayor Dave MacDonald called the Meeting to order at 7:00 pm on Tuesday, September 18, 2018.

AGENDA:

18-134 Moved by: Councillor MacKenzie
Seconded by: Councillor Brown

THAT the Agenda dated September 18, 2018 be adopted as presented.

Carried Unanimously

MINUTES:

18-135 Moved by: Councillor Brown
Seconded by: Councillor MacKenzie

THAT the minutes of the Regular Meeting of Council dated August 14, 2018 be adopted as presented.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION:

CORRESPONDENCE:

a) Phil Germuth, Mayor, District of Kitimat
RE: Letter of Support

18-136 Moved by: Councillor MacKenzie
Seconded by: Councillor Brown

THAT the letter sent via email requesting Council to support the proposed LNG project and associated TransCanada Coastal GasLink pipeline be received and filed; and

FURTHER THAT Council sign the letter of support.

Carried Unanimously

**b) Brian Munson, Auction Chair, Rotary Club of Prince Rupert
RE: Financial Request**

18-137 Moved by: Councillor MacKenzie
Seconded by: Councillor Brown

THAT the letter dated September 1, 2018 requesting financial support towards the annual Prince Rupert Rotary Auction be received and filed; and

FURTHER THAT Council will contribute two hundred dollars to purchase items for the auction.

Carried Unanimously

**c) Bev Killbery, Hallowe'en Fest Committee Member
RE: Financial Request**

18-138 Moved by: Councillor MacKenzie
Seconded by: Councillor Brown

THAT the letter dated September 5, 2018 requesting financial support towards the 31st Annual Community Hallowe'en Fest be received and filed; and

FURTHER THAT Council will contribute two hundred dollars towards this event.

Carried Unanimously

North Pacific Cannery Halloween Event

18-139 Moved by: Councillor MacKenzie
Seconded by: Councillor Brown

THAT Council also passed a motion to support the Halloween event at North Pacific Cannery by contributing five hundred dollars towards this event.

Carried Unanimously

**d) Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs and Housing
Gary MacIsaac, Executive Director, Union of British Columbia Municipalities
RE: Greenhouse Gas Emissions**

18-140 Moved by: Councillor Moore
Seconded by: Councillor MacKenzie

THAT the letter dated August 15, 2018 congratulating Council on our efforts to reduce greenhouse emissions be received and filed.

Carried Unanimously

- e) **Patrick Witwicki, Executive Director, AFFNO**
RE: 8th Annual Murder Mystery

18-141 Moved by: Councillor MacKenzie
Seconded by: Councillor Brown

THAT the letter dated September 1, 2018 requesting support toward the 8th Annual Murder Mystery event be received and filed; and

FURTHER THAT Council will contribute two hundred dollars towards this event.

Carried Unanimously

REPORTS:

- a) **Polly Pereira, Director of Corporate Administrative Services**
RE: Dewatering System

18-142 Moved by: Councillor MacKenzie
Seconded by: Councillor Brown

THAT the dewatering System memorandum from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted.

WHEREAS the District of Port Edward had an opportunity to apply for a grant through the Investment in Canada Infrastructure Program; and

WHEREAS staff has applied for \$124,000 to be used to add a dewatering system to the Sewer Treatment Plant to deal with the sludge. The total costs of this project is estimated at \$169,000; and

NOW THEREFORE BE IT RESOLVED THAT Council makes a motion to support this project by providing the required funding of up to \$ 45,000.

Carried Unanimously

- b) **Polly Pereira, Director of Corporate Administrative Services**
RE: Train Whistles within Port Edward

18-143 Moved by: Councillor Brown
Seconded by: Councillor MacKenzie

THAT the Train Whistles memorandum from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted.

WHEREAS the District of Port Edward has been working with CN in upgrading the town's train crossings so that the train whistling stops within our community; and

WHEREAS it is deemed that the provisions of the Grade Crossings Regulations and Standards are now satisfied; and

NOW THEREFORE BE IT RESOLVED THAT Council agrees that the train whistles should not be used within the town where the upgrades to the crossings have been completed and thereby prohibiting train whistling.

Carried Unanimously

c) **Polly Pereira, Director of Corporate Administrative Services**
RE: Council Action Items

18-144 Moved by: Councillor MacKenzie
Seconded by: Councillor Brown

THAT the Action Items Report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted.

Carried Unanimously

COMMUNITY REPORTS:

Mayor & Council

Attended the UBCM conference in Whistler
The Senior Affordable Housing Complex work has started
The Port Edward Tot Park work has began

BYLAWS:

a) **Polly Pereira, Director of Corporate Administrative Services**
RE: District of Port Edward Permissive Exemption Bylaw No. 685, 2018

18-145 Moved by: Councillor MacKenzie
Second by: Councillor Brown

THAT the proposed bylaw be received as submitted; and

WHEREAS Procedure Bylaw # 475, a Bylaw to Regulate the Meetings of Council and Conduct Thereof and Community Charter Section 135(1) and (2) “ ... a bylaw may be given up to 3 reading at one meeting of Council...”

NOW THEREFORE BE IT RESOLVED THAT as per Procedure Bylaw # 475, the rules of order be suspended and the District of Port Edward Permissive Exemption Bylaw No. 685, 2018 be given three readings as presented.

Carried Unanimously

b) **Polly Pereira, Director of Corporate Administrative Services**
RE: District of Port Edward Rezoning Amendment Bylaw No. 686, 2018

18-146 Moved by: Councillor MacKenzie
Second by: Councillor Brown

THAT the report and proposed amended bylaw be received as submitted; and

WHEREAS Council wishes to amend the Zoning Bylaw # 540, 2013 to allow the rezoning of Lot A; District Lot 446; Range 5; Plan PRP 42118; PID 024-046-710 from Single Family Residential (R1) to Light Industrial (M1); and

WHEREAS the purpose of the rezoning is for commercial development; and

NOW THEREFORE BE IT RESOLVED THAT Council gives the 1st and 2nd reading to the District of Port Edward Zoning Amendment Bylaw No.686, 2018.

Carried Unanimously

NEW BUSINESS:

- a) **Bob Payette, Chief Administrative Officer**
RE: Motion to move to In-Camera at the end of Regular Council as per Community Charter Section 90(1)(e)

17-147 Moved by: Councillor MacKenzie
Second by: Councillor Brown

THAT as per Community Charter Section 90(1) “A part of Council Meeting” may be closed to the public if the subject matter being considered relates to or is one or more of the following section 90(1)(e); and

NOW THEREFORE BE IT RESOLVED THAT at the close of the September 18, 2018 Regular meeting of Council, and an In-camera meeting will be held.

Carried Unanimously

COUNCIL DISCUSSION:

UNFINISHED BUSINESS:

ADJOURNMENT:

18-148 On a motion by Councillor Mackenzie the meeting was adjourned at 7:25 pm on Tuesday, September 18, 2018.

Carried Unanimously

CERTIFIED CORRECT:

Mayor

Director of Corporate Administrative Services