

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON TUESDAY,
NOVEMBER 27, 2018**

PRESENT:

COUNCIL:

Mayor Knut Bjorndal, Chair
Councillors: Murray Kristoff, Christine MacKenzie
Dan Franzen and James Brown

ADMINISTRATION:

Bob Payette, Chief Administrative Officer
Polly Pereira, Director of Corporate Services
Lorraine Page, Director of Finance Services

MEDIA IN ATTENDANCE:

Mathew Allen, The Northern View

OTHER:

CALL TO ORDER:

Mayor Knut Bjorndal called the Meeting to order at 7:00 pm on Tuesday, November 27, 2018.

AGENDA:

18-195 Moved by: Councillor MacKenzie
 Seconded by: Councillor Franzen

THAT the Agenda dated November 27, 2018 be adopted as presented.

Carried Unanimously

MINUTES:

18-196 Moved by: Councillor Franzen
 Seconded by: Councillor Brown

THAT the minutes of the Regular Meeting dated November 13, 2018 be adopted as presented.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION:

- a) **Karina Dracott, Directors, RCM SAR 64**
Dylan Fowler, RCM SAR 62
RE: Shoreline Clean Up

Karina gave Council an overview on the shoreline clean up and how the program works. The program involves volunteers and coordinators and there are no cost to the program just supplies and provisions for the volunteers.

Dylan also provided information to Council about the “Kids Don’t Float” a Canadian Coast Guard Auxiliary Pacific Region program. The cost is \$ 500 for lifejackets and some signage providing information about the program and how it works.

- b) **Paul Wellington, Regional Manager, WSP Consultants**
Mark Huscroft, Program Manager, Municipal Engineering, WSP Consultant
RE: Council Update

Paul and Mark gave Council an update on the District’s infrastructure (roads, water and sewer lines). Most of our Asset Management has been done and we are in a good position. There are some updates that need to be done such as the main panel at the Water Treatment Plant has reached its life expectancy. There are grant that are being applied for to improve our infrastructure. Management is happy with the service our engineers provide.

CORRESPONDENCE:

- a) **Samantha Howard, Director, Canadian Federation of Independent Business**
Aaron Aerts, Western Economist, Canadian Federation of Independent Business
RE: Congratulations

18-197 Moved by: Councillor Kristoff
Seconded by: Councillor MacKenzie

THAT the letter dated November 15, 2018 congratulating the Mayor on the recent election be received and filed.

Carried Unanimously

- b) **Cathy Ulrich, President & CEO, Northern Health**
Colleen Nyce, Chair, Northern Health Board
RE: Congratulations

18-198 Moved by: Councillor Franzen

Seconded by: Councillor Brown

THAT the letter dated October 26, 2018 congratulating the Mayor on the recent election and that they look forward to continue working together be received and filed.

Carried Unanimously

- c) **Fabien Lefebvre, Director, Portfolio Management, Transport Canada**
RE: Ridley Terminals Inc.

18-199 Moved by: Councillor MacKenzie
Seconded by: Councillor Franzen

THAT the letter dated November 3, 2018 advising Council about the sale of Ridley Terminal Inc. and the contact information if we have any questions be received and filed.

Carried Unanimously

- d) **Honourable Mobina S.B. Jaffer, Senator of British Columbia**
RE: Congratulations

18-200 Moved by: Councillor Brown
Seconded by: Councillor Franzen

THAT the letter dated October 24 2018 congratulating the Mayor on the recent election results be received and filed.

Carried Unanimously

- e) **Honourable John Horgan, Premier**
RE: Congratulations

18-201 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the letter dated November 13, 2018 congratulating Council on their success at the 2018 election be received and filed.

Carried Unanimously

- f) **Honourable Selina Robinson, Minister, Ministry of Municipal Affairs & Housing**
RE: UBCM Meeting

18-202 Moved by: Councillor Franzen

Seconded by: Councillor MacKenzie

THAT the letter dated November 21, 2018 regarding the UBCM conference and the Ministry's staff visit to Port Edward be received and filed.

Carried Unanimously

g) **Honourable George Heyman, Minister, Ministry of Environment**
RE: UBCM Meeting

18-203 Moved by: Councillor Kristoff
Seconded by: Councillor Brown

THAT the emailed letter dated November 19, 2018 regarding a follow up to the meeting that took place at the UBCM conference be received and filed.

Carried Unanimously

REPORTS:

a) **Polly Pereira, Director of Corporate Administrative Services**
RE: Council Action Items

18-204 Moved by: Councillor MacKenzie
Seconded by: Councillor Kristoff

THAT the Action Items Report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

FURTHER THAT we remove the Outdoor Fitness Equipment from the list; and

NOW THEREFORE BE IT RESOLVED THAT Council accepts the report as presented.

Carried Unanimously

COMMUNITY REPORTS:

Councillor Franzen

-Attended the North Coast Regional meeting

BYLAWS:

- a) **Polly Pereira, Director of Corporate Administrative Services**
RE: District of Port Edward Remuneration Amendment Bylaw No. 687

18-205 Moved by: Councillor Franzen
Second by: Concillor Kristoff

THAT the proposed bylaw be received as submitted; and

WHEREAS Procedure Bylaw # 475, a Bylaw to Regulate the Meetings of Council and Conduct Thereof and Community Charter Section 135(1) and (2) “ ... a bylaw may be given up to 3 reading at one meeting of Council...”

NOW THEREFORE BE IT RESOLVED THAT as per Procedure Bylaw # 475, the rules of order be suspended and the District of Port Edward Remuneration Amendment Bylaw No. 687 be given three readings as presented.

Carried Unanimously

NEW BUSINESS:

- a) **RE: Council Pay**

18-206 Moved by: Councillor MacKenzie
Second by: Councillor Brown

THAT Council discussed options of payment and it was determined that Council was to be paid quarterly.

Carried Unanimously

- b) **RE: Salvation Army**

18-207 Moved by: Councillor Brown
Second by: Councillor MacKenzie

THAT Council wishes to make a contribution of one thousand dollars towards the Salvation Army Christmas Campaign.

Carried Unanimously

c) **RE: Wildlife Shelter**

18-208 Moved by: Councillor Brown
Second by: Councillor MacKenzie

THAT Council wishes to make a contribution of five hundred dollars towards the Wildlife Shelter.

Carried Unanimously

d) **RE: Kids Don't Float Program**

18-209 Moved by: Councillor Brown
Second by: Councillor MacKenzie

THAT Council wishes to make a contribution of five hundred dollars to the Port Edward Harbour Authority towards the "Kids Don't Float" program.

Carried Unanimously

COUNCIL DISCUSSION:

UNFINISHED BUSINESS:

ADJOURNMENT:

18-210 On a motion by Councillor Kristoff the meeting was adjourned at 8:27 pm on Tuesday, November 27, 2018.

Carried Unanimously

CERTIFIED CORRECT:

Mayor

Director of Corporate Administrative
Services