

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON TUESDAY
May 9, 2017**

PRESENT:

COUNCIL

Mayor Dave MacDonald, Chair
Councillor: Dan Franzen, James Brown, Grant Moore and
Christine Mackenzie

ADMINISTRATION:

Bob Payette, Chief Administrative Officer
Polly Pereira, Director of Corporate Services
Lorraine Page, Director of Finance Services

MEDIA IN ATTENDANCE:

OTHER:

Art Vandette, Port Edward Resident
Keri Wieck, General Manager, PEHA
Tammy Dickens, Office Manager, PEHA
Dwayne Nielsen, Operations Manager, PEHA
Bill Shephert, Vice Chair, PEHA

CALL TO ORDER:

Mayor MacDonald called the Meeting to order at 7:00 pm on Tuesday, May 9, 2017.

AGENDA:

17-070 Moved by: Councillor Mackenzie
Seconded by: Councillor Franzen

THAT the Agenda dated May 9, 2017 be adopted as presented.

Carried Unanimously

MINUTES:

17-071 Moved by: Councillor Brown
Seconded by: Councillor Moore

THAT the minutes of the Regular Meeting of Council dated April 25, 2017 be
adopted as presented.

Carried Unanimously

BUSINESS ARISING:

- a) **Ketan Vohora, Auditor, Vohora LLP**
RE: 2016 Financial Statements

Mr. Vohora gave Council via teleconference an overview of the 2016 financial position of District of Port Edward.

PETITIONS AND/OR DELEGATION:

CORRESPONDENCE:

REPORTS:

- a) **Lorraine Page, Director of Finance**
RE: 2016 Audited Financial Statements

17-072 Moved by: Councillor Mackenzie
Seconded by: Councillor Brown

THAT the 216 Audited Financial Statement from Lorraine Page, Director of Finance be accepted as submitted; and

NOW THEREFORE BE IT RESOLVED that Council accepts the 2016 Audited Financial Statements as presented.

Carried Unanimously

- b) **Polly Pereira, Director of Corporate Administrative Services**
RE: Northwest BC Resource Benefits Alliance MOU Amendment

17-073 Moved by: Councillor Mackenzie
Seconded by: Councillor Franzen

THAT the Northwest BC Resource Benefits Alliance MOU Amendment from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

NOW THEREFORE BE IT RESOLVED that Council accepts the Northwest BC Resource Benefits Alliance MOU Amendment as presented.

Carried Unanimously

- c) **Polly Pereira, Director of Corporate Administrative Services**
RE: Council Action Items

17-074 Moved by: Councillor Franzen
Seconded by: Councillor Moore

THAT the Action Items Report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

NOW THEREFORE BE IT RESOLVED that Council accepts the Council Action Items as presented.

Carried Unanimously

COMMITTEE REPORTS:

Mayor Dave MacDonald, Councillors Franzen, MacKenzie, Moore and CAO Bob Payette

Attended the North Central Local Government Management Association conference in Terrace

Mayor Dave MacDonald and CAO Bob Payette

Attended a lunch meeting in Prince Rupert with the Lieutenant Governor of BC

BYLAWS:

a) **Polly Pereira, Director of Corporate Administrative Services**
Re: District of Port Edward Financial Plan Bylaw No. 677, 2017

17-075 Moved by: Councillor Franzen
Second by: Councillor Moore

THAT the proposed bylaw be received as submitted; and

WHEREAS Council gave 1st, 2nd and 3rd readings to the District of Port Edward 5 Year Financial Plan 2017-2021 Bylaw No. 677, 2017 on April 25, 2017 Regular Meeting of Council; and

NOW THEREFORE BE IT RESOLVED THAT Council gives the 4th and final reading to the District of Port Edward 5 Year Financial Plan 2017-2021 Bylaw No. 677, 2017 and adopts it as presented.

Carried Unanimously

b) **Polly Pereira, Director of Corporate Administrative Services**
Re: District of Port Edward Tax Rates Bylaw No. 678, 2017

17-076 Moved by: Councillor Franzen
Second by: Councillor Moore

THAT the proposed bylaw be received as submitted; and

WHEREAS Council gave 1st, 2nd and 3rd readings to the District of Port Edward Tax Rate Bylaw No. 678, 2017 on April 25, 2017 Regular Meeting of Council; and

NOW THEREFORE BE IT RESOLVED THAT Council gives the 4th and final reading to the District of Port Edward Tax Rate Bylaw No. 678, 2017 and adopts it as presented.

Carried Unanimously

NEW BUSINESS:

- a) Bob Payette, Chief Administrative Officer
RE: Motion to move to In-Camera at the end of Regular Council as per Community Charter Section 90(1) (j)

17-077 Moved by: Councilor Franzen
Second by: Councilor Moore

THAT as per Community Charter Section 90(1) “A part of Council Meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following section 90(1)(j); and

NOW THEREFORE BE IT RESOLVED THAT at the close of the May 9, 2017 Regular Meeting of Council and an In-camera meeting will be held.

Carried Unanimously

COUNCIL DISCUSSION:

UNFINISHED BUSINESS:

ADJOURNMENT:

17-078 On a motion by Councillor MacKenzie the meeting was adjourned at 7:26 pm on Tuesday, May 9, 2017.

Carried Unanimously

CERTIFIED CORRECT

Mayor

Director of Corporate Administrative Services