

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON TUESDAY,
MAY 28, 2019**

PRESENT:

COUNCIL

Mayor Knut Bjorndal, Chair
Councillor: Dan Franzen, Murray Kristoff and Christine
Mackenzie
Absent Councillor: James Brown

ADMINISTRATION:

Polly Pereira, Director of Corporate Services
Lorraine Page, Director of Finance Services

MEDIA IN ATTENDANCE:

Jenna Cocullo, The Norther View
Alex Kurial, The Norther View

OTHER:

Jen Silva & Brian Musgrave, Port Edward Property Owner

CALL TO ORDER:

Mayor Knut Bjorndal called the Meeting to order at 7:00 pm on Tuesday, May 28, 2019.

AGENDA:

19-099 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the Agenda dated May 28, 2019 be adopted as presented.

Carried Unanimously

MINUTES:

19-100 Moved by: Councillor Mackenzie
Seconded by: Councillor Franzen

THAT the minutes of the Regular Meeting of Council dated May 14, 2019 be
adopted as presented.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION:

CORRESPONDENCE:

- a) **Lynn Parker, Chair, NID Committee, Kermode Friendship Society**
RE: National Indigenous Day 2019

19-101 Moved by: Councillor Kristoff
Seconded by: Councillor Franzen

THAT the letter dated March 12, 2019 requesting Council to attend the National Indigenous Day be received and filed; and

FURTHER THAT a Council representative attend if they are available.

Carried Unanimously

- b) **Sandra Alison, MPH, Chief Medical Health Officer, Northern Health**
Rakel Kling, MSc MPH, Medical Health Officer, Northern Health
Andrew Gray, MSc, Medical Health Officer, Northern Health
Jong Kim, MSc, Medical Health Officer, Northern Health
RE: A Public Health Approach to Non-Medical Cannabis

19-102 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the email dated May 16, 2019 advising Council of the support that is available to municipalities regarding cannabis retail be received and filed.

Carried Unanimously

- c) **Alfiya Battalova, Manager of Accessibility Initiatives, SPARC BC**
RE: Access Awareness Day

19-103 Moved by: Councillor Kristoff
Seconded by: Councillor Franzen

THAT the letter dated May 22, 2019 advising Council that Access Awareness Day is part of National Access Ability Week be received and filed; and

FURTHER THAT Council declares June 1, 2019 Access Awareness Day.

Carried Unanimously

- d) **Joel McKay, Chief Executive Officer, Northern Development Initiative Trust**
RE: Economic Development Capacity Building Funding - 2018

19-104 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the letter dated May 15, 2019 informing Council that fifty thousand dollars towards the 2018 Annual Economic Development Capacity Building was issued be received and filed; and

FURTHER THAT Council send a thank you letter.

Carried Unanimously

REPORTS:

- a) **Polly Pereira, Director of corporate Administrative Services**
RE: Railway Resurface crossings upgrades

19-105 Moved by: Councillor Kristoff
Second by: Councillor MacKenzie

THAT the memorandum be tabled and that we invite RTC Rail to present to Council.

Carried Unanimously

- b) **Polly Pereira, Director of Corporate Administrative Services**
RE: Silva – Property on Skeena Drive

19-106 Moved by: Councillor Kristoff
Second by: Councillor Franzen

THAT the Memorandum from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

WHEREAS Eugenia Silva, the property owner of Lot A, Range 5; Plan # PRP 42118, PID 024-046-710, wishes to purchase a small piece of property from the District of Port Edward; and

WHEREAS Highway Closure and Removal of Highway dedication bylaw # 688 was adopted May 14, 2019; and

WHEREAS notification of the sale of property has been advertised in the local newspaper as required as per section 26 of the Community Charter; and

WHEREAS Council has been provided copies of the agreement to sell the portion of lane; and

NOW THEREFORE BE IT RESOLVED that Council passes a motion agreeing to the terms and conditions as proposed.

Carried Unanimously

c) **Polly Pereira, Director of Corporate Administrative Services**
RE: Council Action Items

19-107 Moved by: Councillor Kristoff
Seconded by: Councillor Franzen

THAT the Action Items Report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

NOW THEREFORE BE IT RESOLVED that Council accepts the Council Action Items as presented.

Carried Unanimously

d) **Polly Pereira, Director of Corporate Administrative Services**
RE: Housing Needs Assessment

19-108 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the Memorandum from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

WHEREAS there is an opportunity to address the housing needs of our community. Northern Development Trust Initiative has a program to support a study of community housing needs; and

WHEREAS staff will look into applying for this grant; and

WHEREAS L&M Engineering Ltd. is familiar with our community needs and have worked with our staff in the Official Community Plan and Zoning bylaws; and

WHEREAS the estimated cost of this project will be approximately \$ 13,460; and

NOW THEREFORE BE IT RESOLVED THAT Council passes a motion to have staff apply for the grant through Northern Development Trust and approve the proposed quote from L&M Engineering Ltd.

Carried Unanimously

COMMUNITY REPORTS:

Mayor Bjorndal, Councillor Franzen and MacKenzie
-Attended AltaGas Grand Opening

Councillor Mackenzie

-Attended North Coast Regional District Meeting

BYLAWS:

NEW BUSINESS:

COUNCIL DISCUSSION:

UNFINISHED BUSINESS:

- a) **Polly Pereira, Director of Corporate Administrative Services
Motion to move to In-Camera at the end of Regular Council as per
Community Charter Section 90(1)(m)**

19-109 Moved by: Councillor Franzen
Second by: Councillor Kristoff

THAT as per Community Charter Section 90(1) “A part of Council Meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following section 90(m);

NOW THEREFORE BE IT RESOLVED THAT at the close of the May 28, 2019 Regular Meeting of Council and an In-camera meeting will be held.

Carried Unanimously

ADJOURNMENT:

19-110 On a motion by Councillor Franzen the meeting was adjourned at 7:38 pm on Tuesday, May 28, 2019.

Carried Unanimously

CERTIFIED CORRECT

Mayor

Director of Corporate Administrative
Services