

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF  
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON TUESDAY  
May 23, 2017**

---

**PRESENT:**

**COUNCIL**

Mayor Dave MacDonald, Chair  
Councillor: Dan Franzen, James Brown and Grant Moore  
**Absent:** Councillor Christine Mackenzie

**ADMINISTRATION:**

Polly Pereira, Director of Corporate Services  
Lorraine Page, Director of Finance Services  
**Absent:** Bob Payette, Chief Administrative Officer

**MEDIA IN ATTENDANCE:**

**OTHER:**

Art Vandette, Port Edward Resident

**CALL TO ORDER:**

Mayor MacDonald called the Meeting to order at 7:00 pm on Tuesday, May 23, 2017.

**AGENDA:**

17-079 Moved by: Councillor Franzen  
Seconded by: Councillor Brown

**THAT** the Agenda dated May 23, 2017 be amended to include item 6d; and

**FURTHER THAT** the agenda be adopted as amended.

Carried Unanimously

**MINUTES:**

17-080 Moved by: Councillor Franzen  
Seconded by: Councillor Moore

**THAT** the minutes of the Regular Meeting of Council dated May 9, 2017 be adopted as presented.

Carried Unanimously

**BUSINESS ARISING:**

**PETITIONS AND/OR DELEGATION:**

**CORRESPONDENCE:**

- a) **Louisa Sanchez, President, North Coast Immigrant & Multicultural Services Society**  
**RE: Intergenerational Day & World Elder Abuse Awareness Day**

17-081 Moved by: Councillor Franzen  
Second by: Councillor Brown

**THAT** the letter dated May 8, 2017 requesting Council to proclaim June 1, 2017 as Intergenerational Day and June 15, 2017 as World Elder Abuse Awareness Day be received and filed; and

**FURTHER THAT** Council proclaims June 1, 2017 as Intergenerational Day and June 15, 2017 as World Elder Abuse Awareness Day.

Carried Unanimously

- b) **Lorraine Copas, Executive Director, SPARC BC**  
**RE: Access Awareness Day**

17-082 Moved by: Councillor Franzen  
Second by: Councillor Brown

**THAT** the letter dated May 11, 2017 requesting Council to proclaim June 3, 2017 as Access Awareness Day be received and filed; and

**FURTHER THAT** Council proclaims June 3, 2017 as Access Awareness Day.

Carried Unanimously

- c) **Louisa Sanchez, President, North Coast Immigrant & Multicultural Services Society**  
**RE: It's Not Right! Neighbours, Friends and Families for Older Adults**

17-083 Moved by: Councillor Franzen  
Second by: Councillor Moore

**THAT** the letter dated May 11, 2017 advising Council of their program "It's Not Right! Neighbours, Friends and Families for Older Adults", a program, to help the community be more aware of older adult abuse and neglect be received and filed.

Carried Unanimously

- d) **David Bolduc, Executive Director, Green Marine**  
**RE: Thank You**

17-084 Moved by: Councillor Brown  
Second by: Councillor Franzen

**THAT** the letter dated April 27, 2017 thanking Council for the letter supporting Green Marine be received and filed.

Carried Unanimously

- e) **Rick Deforge, Manager, Prince Rupert Football Club “United”**  
**RE: Financial Support**

17-085 Moved by: Councillor Brown  
Second by: Councillor Franzen

**THAT** the letter dated May 4, 2017 requesting financial support towards the Prince Rupert Football Club be received and filed; and

**FURTHER THAT** Council will donate \$100 towards the Prince Rupert Football Club.

Carried Unanimously

- f) **Joel McKay, Chief Executive Officer, Northern Development Initiative Trust**  
**RE: 2016 Grant Writing Support Program**

17-086 Moved by: Councillor Franzen  
Second by: Councillor Brown

**THAT** the letter dated May 11, 2017 advising Council they are pleased to enclose a cheque in the amount of \$8000 for the 2016 Grant Writing Support Program be received and filed; and

**FURTHER THAT** Council write a thank you letter.

Carried Unanimously

- g) **Andy Enns, Rugby Coach, Charles Hays Secondary School**  
**RE: Financial Support**

17-087 Moved by: Councillor Franzen  
Second by: Councillor Brown

**THAT** the letter dated May 18, 2017 requesting financial support towards the Charles Hays Secondary School Rugby team be received and filed; and

**FURTHER THAT** Council will donate \$200 towards the Charles Hays Secondary School Rugby team.

Carried Unanimously

**REPORTS:**

- a) **Polly Pereira, Director of Corporate Administrative Services**  
**RE: Council Action Items**

17-088 Moved by: Councillor Franzen  
Seconded by: Councillor Moore

**THAT** the Action Items Report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

**NOW THEREFORE BE IT RESOLVED** that Council accepts the Council Action Items as presented.

Carried Unanimously

- b) **Polly Pereira, Director of Corporate Administrative Services**  
**RE: BC Rural Dividend Grant**

17-089 Moved by: Councillor Franzen  
Seconded by: Councillor Brown

**THAT** the BC Rural Dividend Grant report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

**WHEREAS** the Port Edward Historical Society is applying for a grant to compete a Master Interpretation Plan for North Pacific Cannery; and

**NOW THEREFORE BE IT RESOLVED** that Council approves an application to the BC Rural Dividend Fund, from the Port Edward Historical Society, to complete the proposed Master Interpretation Plan for North Pacific Cannery NHS.

Carried Unanimously

- c) **Polly Pereira, Director of Corporate Administrative Services**  
**RE: UBCM Strategic Priorities Fund**

17-090 Moved by: Councillor Franzen  
Seconded by: Councillor Moore

**THAT** the UBCM Federal Gas Tax – Strategic Priorities Fund report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

**WHEREAS** this grant will be used to upgrade the roads in Port Edward; and

**NOW THEREFORE BE IT RESOLVED** that Council approves an application to be submitted to the UBCM Federal Gas Tax- Strategic Priorities Fund for up to four million for road upgrades.

Carried Unanimously

- d) **Polly Pereira, Director of Corporate Administrative Services**  
**RE: BC Rural Dividend Fund**

17-091 Moved by: Councillor Franzen  
Seconded by: Councillor Moore

**THAT** the BC Rural Dividend Fund report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

**WHEREAS** this grant will be used to conduct a feasibility study for mountain bike trails or trails in and around Port Edward; and

**NOW THEREFORE BE IT RESOLVED** that Council approves an application to the BC Rural Dividend Fund to request funds for a feasibility study for mountain bike trails or trails in our community.

Carried Unanimously

**COMMITTEE REPORTS:**

**BYLAWS:**

**NEW BUSINESS:**

- a) Bob Payette, Chief Administrative Officer  
**RE: Motion to move to In-Camera at the end of Regular Council as per Community Charter Section 90(1) (k) and 90(2)(b)**

17-092 Moved by: Councilor Franzen  
Second by: Councilor Brown

**THAT** as per Community Charter Section 90(1) “A part of Council Meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following section 90(1)(k) and 90(2)(b); and

**NOW THEREFORE BE IT RESOLVED THAT** at the close of the May 23, 2017 Regular Meeting of Council and an In-camera meeting will be held.

Carried Unanimously

**COUNCIL DISCUSSION:**

**UNFINISHED BUSINESS:**

**ADJOURNMENT:**

17-093            On a motion by Councillor Franzen the meeting was adjourned at 7:12 pm on  
Tuesday, May 23, 2017.

Carried Unanimously

**CERTIFIED CORRECT**

---

Mayor

---

Director of Corporate Administrative  
Services