

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON TUESDAY,
JULY 9, 2019**

PRESENT:

COUNCIL

Mayor Knut Bjorndal, Chair
Councillor: Dan Franzen, Christine Mackenzie and James
Brown
Absent: Murray Kristoff

ADMINISTRATION:

Polly Pereira, Director of Corporate Services
Lorraine Page, Director of Finance Services

MEDIA IN ATTENDANCE:

Jenna Cocullo, The Northern View

OTHER:

George Douglas, Port Edward Resident

CALL TO ORDER:

Mayor Knut Bjorndal called the Meeting to order at 7:00 pm on Tuesday, July 9, 2019.

AGENDA:

19-135 Moved by: Councillor Franzen
Seconded by: Councillor Brown

THAT the Agenda dated July 9, 2019 be amended to include item 5d; and

FURTHER THAT the agenda be adopted as amended.

Carried Unanimously

MINUTES:

19-136 Moved by: Councillor MacKenzie
Seconded by: Councillor Franzen

THAT the minutes of the Regular Meeting of Council dated June 25, 2019 be
adopted as presented.

Carried Unanimously

BUSINESS ARISING:
PETITIONS AND/OR DELEGATION:

CORRESPONDENCE:

- a) **Vicki Jensen, Author**
RE: Request for Permission

19-137 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the email dated June 24, 2019 requesting Council's permission to use a photo for the reprint of the book about Norman Tait be received and filed; and

FURTHER THAT Council grants permission to use the photo.

Carried Unanimously

- b) **Cathy Ulrich, President and Chief Executive Officer, Northern Health**
RE: Thank You

19-138 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the letter received June 26, 2019 thanking Council for the meeting that took place during the North Central Local Government Association conference be received and filed.

Carried Unanimously

- c) **Darryl Walker, Mayor, City of White Rock**
RE: Proposed Vacancy Tax

19-139 Moved by: Councillor Franzen
Seconded by: Councillor Brown

THAT the letter dated June 26, 2019 requesting Council to support changes to the Community Charter to permit municipalities the authority to impose, by bylaw, an annual vacancy tax on taxable residential and commercial properties and that the criteria and administrative requirements be similar to those of the Vancouver Charter be received and filed; and

FURTHER THAT Council send a letter of support.

Carried Unanimously

- d) **Bruce Knight, Port Edward Resident**
RE: RV Trailer

19-140 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the letter dated July 9, 2019 requesting Council's approval to temporary park an RV Trailer on their property be received and filed; and

FURTHTER THAT Council accepts this request.

Carried Unanimously

REPORTS:

- a) **Polly Pereira, Director of Corporate Administrative Services**
RE: BC Transit 2019/20 Annual Operating Agreement

19-141 Moved by: Councillor MacKenzie
Second by: Councillor Brown

THAT the Memorandum from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

WHEREAS a copy of the Annual Operating Agreement has been provided to Council. This year the estimated revenue is \$ 40,000 and the cost of the service is estimated at \$145,576; and

WHEREAS effective May 1, 2019 the Port Edward fares have increased and we anticipate that our revenue should also increase. This service is considered a core service for our residents and we should continue to provide this service for our community and try to encourage the use of the bus service; and

NOW THEREFORE BE IT RESOLVED that Council passes a motion accepting the report as presented

Carried Unanimously

- b) **Lorraine Page, Director of Finance**
RE: 2019 Financial Report Update

19-142 Moved by: Councillor Franzen
Second by: Councillor Brown

THAT the Memorandum from Lorraine Page, Director of Finance be accepted as submitted; and

WHEREAS some accounts have been highlighted from the report and explanations have been provided for the variances; and

WHEREAS revenue and expenses are in alignment with the 2019 budget for the year; and

NOW THEREFORE BE IT RESOLVED that Council passes a motion accepting the 2019 Financial Report as presented.

Carried Unanimously

b) **Polly Pereira, Director of Corporate Administrative Services**
RE: Council Action Items

19-143 Moved by: Councillor Brown
Seconded by: Councillor Kristoff

THAT the Action Items Report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

NOW THEREFORE BE IT RESOLVED that Council accepts the Council Action Items as presented.

Carried Unanimously

COMMUNITY REPORTS:

Councillor Christine MacKenzie

-Attended the announcement of the Anne Neufeld Tot Park Renewal Project

Councillor James Brown

-Gave an interview to CHTK News regarding the Anne Neufeld Tot Park

BYLAWS:

a) **Polly Pereira, Director of Corporate Administrative Services**
RE: District of Port Edward Rezoning Amendment Bylaw No. 691, 2019

19-144 Moved by: Councillor Franzen
Second by: Councillor Brown

THAT the report and proposed amended bylaw be received as submitted; and

WHEREAS Council wishes to amend the Zoning Bylaw # 540, 2013 to allow the rezoning of Lot 1; District Lot 641; Range 5; Plan EPP 88977; PID 030-752-515 from Single Family Residential (R1) to Light Industrial (M1); and

WHEREAS the purpose of the rezoning is to consolidate the property for commercial development; and

WHEREAS Council had given this bylaw first and second reading at the June 11, 2019 Council meeting. Notices have been given to nearby property owners, as well as advertising in the local newspaper on June 20 & 27, 2019; and

WHEREAS a Public Hearing was held earlier this evening and there was one inquiry sent by email.

NOW THEREFORE BE IT RESOLVED THAT Council gives 3rd reading to the District of Port Edward Zoning Amendment Bylaw No.691, 2019.

Carried Unanimously

- b) **Polly Pereira, Director of Corporate Administrative Services**
RE: District of Port Edward Rezoning Amendment Bylaw No. 692, 2019

19-145 Moved by: Councillor Franzen
Second by: Councillor MacKenzie

THAT the report and proposed amended bylaw be received as submitted; and

WHEREAS Council wishes to amend the Zoning Bylaw # 540, 2013 to allow the rezoning of that part of District Lot 641; Range 5; Plan EPP 90422; PID 030-795-401 from Single Family Residential (R1) to Light Industrial (M1); and

WHEREAS the purpose of the rezoning is to consolidate the property for commercial development; and

WHEREAS Council had given this bylaw 1st and 2nd reading at the June 11, 2019 Council meeting. Notices have been given to nearby property owners, as well as advertising in the local newspaper on June 20 & 27, 2019; and

WHEREAS a Public Hearing was held earlier this evening and there was one inquiry sent by email.

NOW THEREFORE BE IT RESOLVED THAT Council gives 3rd reading to the District of Port Edward Zoning Amendment Bylaw No.692, 2019.

Carried Unanimously

NEW BUSINESS:

- a) **Council**
 RE: Taylor Lake

19-146 Moved by: Councillor Franzen
 Seconded by: Councillor Brown

THAT Council made a motion to send a letter to the Ministry of Transportation requesting that a garbage container be place at the Taylor Lake site as well as picnic tables and benches.

Carried Unanimously

- a) **Council**
 RE: Highway 16- Brush Clearing

19-147 Moved by: Councillor Franzen
 Seconded by: Councillor MacKenzie

THAT Council made a motion to send a letter to the Ministry of Transportation requesting that brush cleaning be done along Skeena Drive as well as along Highway 16 between Prince Rupert and Terrace along the Skeena river.

Carried Unanimously

COUNCIL DISCUSSION:

UNFINISHED BUSINESS:

ADJOURNMENT:

19-148 On a motion by Councillor Franzen the meeting was adjourned at 7:55 pm on Tuesday, July 9, 2019.

Carried Unanimously

CERTIFIED CORRECT

Mayor

Director of Corporate Administrative Services