

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON TUESDAY,
DECEMBER 11, 2018**

PRESENT:

COUNCIL:

Mayor Knut Bjorndal, Chair
Councillors: Murray Kristoff, Christine MacKenzie and
Dan Franzen

Absent: James Brown

ADMINISTRATION:

Bob Payette, Chief Administrative Officer
Polly Pereira, Director of Corporate Services

Absent: Lorraine Page, Director of Finance Services

MEDIA IN ATTENDANCE:

OTHER:

Patrick Witwicki, AFFNO
Jen Silva, Port Edward Property Owner
Brian Musgrave, Prince Rupert Resident

CALL TO ORDER:

Mayor Knut Bjorndal called the Meeting to order at 7:02 pm on Tuesday, December 11, 2018.

AGENDA:

18-211 Moved by: Councillor Franzen
Seconded by: Councillor MaKenzie

THAT the Agenda dated December 11, 2018 be adopted as presented.

Carried Unanimously

MINUTES:

18-212 Moved by: Councillor Kristoff
Seconded by: Councillor Franzen

THAT the minutes of the Regular Meeting dated November 27, 2018 be adopted as presented.

Carried Unanimously

BUSINESS ARISING:**PETITIONS AND/OR DELEGATION:**

- a) **Patrick Witwicki, Executive Director, AFFNO**
RE: Sugar Shack Festival 2019

Patrick came to update Council on the upcoming 9th annual Sugar Shack event that is taking place on January 23- 27, 2019. He is also looking for funding to host this event and the District has been a supporter for the last nine years and he thanked Council for their continued support of this and other events.

CORRESPONDENCE:

- a) **Honourable Selina Robinson, Minister, Ministry of Municipal Affairs and Housing**
RE: Congratulations

18-213 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the letter dated November 15, 2018 congratulating the Mayor on the recent election be received and filed.

Carried Unanimously

- b) **Brenda Butterworth-Carr, Deputy Commissioner, BC RCMP**
RE: UBCM Meeting

18-214 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the letter dated November 19, 2018 thanking Council for meeting with her during the UBCM Convention be received and filed.

Carried Unanimously

- c) **Xiaoming Tong, Consul General of the People's Republic of China in Vancouver**
RE: Congratulations

18-215 Moved by: Councillor Franzen
Seconded by: Councillor Mackenzie

THAT the letter dated November 12, 2018 congratulation the Mayor on the recent election be received and filed.

Carried Unanimously

- d) **Daniel Weeks, President & Vice-Chancellor, UNBC**
RE: Congratulations

18-216 Moved by: Councillor MacKenzie
Seconded by: Councillor Franzen

THAT the card dated November 2018 congratulating the Mayor on the recent election be received and filed.

Carried Unanimously

- e) **Jennifer Rice, MLA North Coast, Parliamentary Secretary for Emergency Preparedness**
RE: Funding Opportunity

18-217 Moved by: Councillor MacKenzie
Seconded by: Councillor Kristoff

THAT the letter dated November 26, 2018 advising Council of funding opportunities for our community be received and filed.

Carried Unanimously

- f) **Honourable David Eby, QC, Minister, Ministry of Attorney General**
Honourable Mike Farnworth, Minister, Ministry of Public Safety and Solicitor General
RE: Cannabis Licensing

18-218 Moved by: Councillor Kristoff
Seconded by: Councillor Franzen

THAT the letter dated November 22, 2018 advising Council of the important role local governments have in cannabis licensing be received and filed.

Carried Unanimously

- g) **Kiersten Enemark, Government Relations Manager, BC Shaw Communications Inc.**
Chima Nkemdirim, Vice President, Government, Shaw Communications Inc.
RE: Congratulations

18-219 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the letter dated November 20, 2018 congratulating Council on their successful election be received and filed.

Carried Unanimously

h) **Isobel Mackenzie, Seniors Advocate, Province of British Columbia**
RE: Congratulations

18-220 Moved by: Councillor MacKenzie
Seconded by: Councillor Franzen

THAT the letter dated November 30, 2018 congratulating Council on their successful election be received and filed.

Carried Unanimously

i) **Paul Williams, Reverend, Prince Rupert Cathedral Church of St. Andrew**
RE: New Year's Day Levee

18-221 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the letter dated November 30, 2018 inviting Council to attend their New Year's Day Levee being hosted at the Cathedral Church of St. Andrew in Prince Rupert be received and filed.

Carried Unanimously

j) **Gordon Ruth, FCPA, FCGA, Auditor General for Local Government**
RE: Congratulations

18-222 Moved by: Councillor Kristoff
Seconded by: Councillor Franzen

THAT the letter dated November 29, 2018 congratulating Council on their successful election be received and filed.

Carried Unanimously

k) **Captain Norm Craddock, Chairman, Lighthouse Harbour Ministries, PR**
RE: Thank You

18-223 Moved by: Councillor MacKenzie
Seconded by: Councillor Franzen

THAT the letter dated November 26, 2018 thanking Council for their donation towards the maintenance of the building's roof be received and filed.

Carried Unanimously

- 1) **Patrick Witwicki, Executive Director, AFFNO**
RE: Financial Request

18-224 Moved by: Councillor Kristoff
Seconded by: Councillor Franzen

THAT the letter dated December 5, 2018 requesting Council for financial support towards the 2019 Sugar Shack Festival be received and filed; and

FURTHER THAT Council will donate \$750 towards the 2019 Sugar Shack Festival.

Carried Unanimously

REPORTS:

- a) **Polly Pereira, Director of Corporate Administrative Services**
RE: 2019 Regular Meeting of Council Schedule

18-225 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the 2019 Regular Meeting of Council Schedule from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

NOW THEREFORE BE IT RESOLVED THAT Council accepts the schedule as presented for the 2019 year.

Carried Unanimously

- b) **Polly Pereira, Director of Corporate Administrative Services**
RE: Council Action Items

18-226 Moved by: Councillor MacKenzie
Seconded by: Councillor Franzen

THAT the Action Items Report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

NOW THEREFORE BE IT RESOLVED THAT Council accepts the report as updated.

Carried Unanimously

COMMUNITY REPORTS:

Mayor Bjorndal

- Attended a meeting with Kevin Stunder
- Attended the Chamber of Commerce Open House
- Attended a meeting with Nathan Cullen
- Attended a meeting with Blair Mirau to talk about a carving shed in Port Edward
- Attended a meeting with CAO Bob Payette and Allan Johnson to discuss a business venture

Mayor Bjorndal and Council

- Attended a meeting with Jennifer Rice

BYLAWS:

- a) **Polly Pereira, Director of Corporate Administrative Services**
RE: District of Port Edward Remuneration Amendment Bylaw No. 687

18-227 Moved by: Councillor Franzen
Second by: Concillor Kristoff

THAT the proposed bylaw be received as submitted; and

WHEREAS Council gave 1st, 2nd and 3rd readings to the District of Port Edward Remuneration Amendment Bylaw No. 687 on November 27, 2018 Regular Meeting of Council; and

NOW THEREFORE BE IT RESOLVED THAT Council gives 4th and final reading to the District of Port Edward Remuneration Amendment Bylaw No. 687, 2018 and adopts it as presented.

Carried Unanimously

NEW BUSINESS:

- a) Bob Payette, Chief Administrative Officer
RE: Motion to move to In-Camera at the end of Regular Council as per Community Charter 90(1)(e)

18-228 Moved by: Councillor Kristoff
Second by: Councillor Franzen

THAT as per Community Charter Section 90(1) “A part of Council Meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following section 90(e);

NOW THEREFORE BE IT RESOLVED THAT at the close of the December 11, 2018 Regular Meeting of Council, and an In-camera meeting will be held.

Carried Unanimously

COUNCIL DISCUSSION:

Brian Musgrave gave Council an update on the Silva's property and provided drawings of the property and what has happened in the past.

UNFINISHED BUSINESS:

ADJOURNMENT:

18-229 On a motion by Councillor Kristoff the meeting was adjourned at 7:57 pm on
Tuesday, December 11, 2018.

Carried Unanimously

CERTIFIED CORRECT:

Mayor

Director of Corporate Administrative
Services