

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON TUESDAY,
APRIL 24, 2018**

PRESENT:

COUNCIL:

Acting Mayor: James Brown, Chair
Via teleconference: Councillor Christine Mackenzie and
Dave MacDonald
Absent: Councillors Dan Franzen and Grant Moore

ADMINISTRATION:

Bob Payette, Chief Administrative Officer
Lorraine Page, Director of Finance Services
Polly Pereira, Director of Corporate Services

MEDIA IN ATTENDANCE:

OTHER:

Knut Bjorndal, Port Edward Residents
Via teleconference: Ketan Vohora, Accountant

CALL TO ORDER:

Acting Mayor James Brown called the Meeting to order at 7:02 pm on Tuesday, April 24, 2018.

AGENDA:

18-067 Moved by: Councillor Mackenzie
Seconded by: Dave MacDonald

THAT the Agenda dated April 24, 2018 be adopted as presented.

Carried Unanimously

MINUTES:

18-068 Moved by: Councillor Mackenzie
Seconded by: Councillor Franzen

THAT the minutes of the Regular Meeting of Council dated April 10, 2018 be
tabled until the next Council meeting.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION:

a) **Ketan Vohora, Accountant, Vohora LLP**
RE: 2017 Financial Statements

Mr. Vohora gave Council an overview of the financial position of the District of Port Edward.

CORRESPONDENCE:

a) **Louisa Sanchez, President, North Coast Immigrant & Multicultural Services**
RE: It's Not Right! Neighbours, Friends & Family for Older Adults

18-069 Moved by: Dave MacDonald
Seconded by: Councillor Mackenzie

THAT the letter dated April 12, 2018 regarding awareness towards abuse of older adults be received and filed; and

FURTHER THAT Council invites the group to make a presentation at a Council meeting.

Carried Unanimously

- b) **Bev Killbery, Festival Co-ordinator, Prince Rupert Special Events Society**
RE: Thank You

18-070 Moved by: Councillor Mackenzie
Seconded by: Dave MacDonald

THAT the letter dated March 2018 thanking Council for their contribution towards the Children's Festival be received and filed.

Carried Unanimously

- c) **Bob Killbery, Cops for Cancer Tour de North, Prince Rupert Riders**
RE: Financial Support

18-071 Moved by: Dave MacDonald
Seconded by: Councillor Mackenzie

THAT the letter dated April 3, 2018 requesting a financial contribution towards the Cops for Cancer "Tour de North" be received and filed; and

FURTHER THAT Council will donate \$150.

Carried Unanimously

REPORTS:

- a) **Lorraine Page, Director of Finance**
RE: 2017 Audited Financial Statements

18-072 Moved by: Councillor MacKenzie
Seconded by: Dave MacDonald

THAT the 2017 Audited Financial Statements from Lorraine Page, Director of Finance be accepted as submitted; and

WHEREAS Council was given an overview of the District's financial position by Ketan Vohora our Accountant; and

NOW THEREFORE BE IT RESOLVED THAT Council passes a motion to accept the 2017 Audited Financial Statements as prepared by Vohora LLP.

Carried Unanimously

- b) **Polly Pereira, Director of Corporate Administrative Services**
RE: Council Action Items

18-073 Moved by: Councillor Mackenzie
Seconded by: Dave MacDonald

THAT the Action Items Report from Polly Pereira, Director of Corporate Administrative Services be tabled until the next Council meeting.

Carried Unanimously

COMMUNITY REPORTS:

Councillor Brown

Attended the NABOC conference

BYLAWS:

- a) **Polly Pereira, Director of Corporate Administrative Services**
RE: Financial Plan Bylaw No. 682, 2018

18-074 Moved by: Dave MacDonald
Second by: Concillor MacKenzie

THAT the proposed bylaw be received as submitted; and

WHEREAS Procedure Bylaw # 475, a Bylaw to Regulate the Meetings of Council and Conduct Thereof and Community Charter Section 135(1) and (2) “ ... a bylaw may be given up to 3 reading at one meeting of Council...”

NOW THEREFORE BE IT RESOLVED THAT as per Procedure Bylaw # 475, the rules of order be suspended and the District of Port Edward 5 Year Financial Plan Bylaw No. 682, 2018 be given three readings as presented.

Carried Unanimously

- b) **Polly Pereira, Director of Corporate Administrative Services**
RE: Financial Plan Bylaw No. 682, 2018

18-075 Moved by: Dave MacDonald
Second by: Concillor MacKenzie

THAT the proposed bylaw be received as submitted; and

WHEREAS Procedure Bylaw # 475, a Bylaw to Regulate the Meetings of Council and Conduct Thereof and Community Charter Section 135(1) and (2) “ ... a bylaw may be given up to 3 reading at one meeting of Council...”

NOW THEREFORE BE IT RESOLVED THAT as per Procedure Bylaw # 475, the rules of order be suspended and Tax Rates Bylaw # 683, 2018 be given three readings as presented.

Carried Unanimously

COUNCIL DISCUSSION:

UNFINISHED BUSINESS:

ADJOURNMENT:

18-076 On a motion by Councillor MacKenzie the meeting was adjourned at 7:35 pm on Tuesday, April 24, 2018.

Carried Unanimously

CERTIFIED CORRECT:

Mayor

Director of Corporate Administrative Services