

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON TUESDAY,
APRIL 23, 2019**

PRESENT:

COUNCIL

Mayor Knut Bjorndal, Chair
Councillor: Dan Franzen, James Brown, Murray Kristoff and
Christine MacKenzie

ADMINISTRATION:

Polly Pereira, Director of Corporate Services
Lorraine Page, Director of Finance Services

MEDIA IN ATTENDANCE:

OTHER:

Robert Head, Summer Camp Coordinator
Darlene Wilson, Summer Camp Coordinator
Many Salm, Summer Camp Coordinator
Jen Silva and Brian Musgrave, Port Edward Property Owner

CALL TO ORDER:

Mayor Knut Bjorndal called the Meeting to order at 7:00 pm on Tuesday, April 23, 2019.

AGENDA:

19-067 Moved by: Councillor Franzen
 Seconded by: Councillor Kristoff

THAT the Agenda dated April 23, 2019 be adopted as presented.

Carried Unanimously

MINUTES:

19-068 Moved by: Councillor Franzen
 Seconded by: Councillor Kristoff

THAT the minutes of the Regular Meeting of Council dated April 9, 2019 be
adopted as presented.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION:

- a) **Ketan Vohora, Accountant**
RE: 2018 Financial Statements Overview

THAT the Auditor went through the 2018 financial information and gave Council an overview of the District's financial position. Council also had an opportunity to ask questions.

- b) **Robert Head, Darlene Wilson and Mandy Salm, Summer Camp Organizers**
RE: Summer Camp

19-069 Moved by: Councillor Brown
Seconded by: Councillor Kristoff

THAT Mr. Head have Council an overview of the program they are hoping to start in Port Edward regarding a Summer Camp; and

FURTHER THAT Council supports this project, staff will draft terms and conditions and Council has agreed to provide five hundred dollars towards this camp and waive the fees for the use of the Community Center.

Carried Unanimously

CORRESPONDENCE:

- a) **Michael Morden, Mayor, City of Maple Ridge**
RE: Ministry of Municipal Affairs & Housing

19-070 Moved by: Councillor Franzen
Seconded by: Councillor Brown

THAT the letter dated April 5, 2019 requesting support regarding the recent action by the Province of BC that undermines the authority granted to municipal government be received and filed; and

FURTHER THAT Council send a letter of support.

Carried Unanimously

- b) **Des Nobles, Chair, Coastal Community Network**
RE: Factory Trawlers Processing at Sea

19-071 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the letter dated April 3, 2019 regarding the rise in factory trawlers processing at sea be received and filed.

Carried Unanimously

- c) **Roberta Edzerza, District Principal, Aboriginal Education SD# 52**
RE: Annual National Aboriginal Day

19-072 Moved by: Councillor Franzen
Seconded by: Councillor Brown

THAT the letter dated April 3, 2019 regarding the upcoming National Aboriginal Day celebration on June 21, 2019 be received and filed; and

FURTHER THAT Council will contribute two hundred and fifty dollars towards this community event.

Carried Unanimously

- d) **Polly Pereira, Regional Fair Committee Member**
RE: Northwest Heritage Fair

19-073 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the letter dated April 11, 2019 regarding the upcoming Northwest Regional Fair taking place on April 26-27, 2019 be received and filed; and

FURTHER THAT Council will contribute two hundred and fifty dollars towards this event.

Carried Unanimously

- e) **David Cook, Chair, Prince Rupert Crime Stoppers**
RE: Financial Request

19-074 Moved by: Councillor Brown
Seconded by: Councillor Kristoff

THAT the letter dated March 24, 2019 requesting support to fight crime be received and filed; and

FURTHER THAT Council will contribute two hundred and fifty dollars towards this program.

Carried Unanimously

- f) **Chrystal Dunahee, President, Child Find BC**
RE: Proclamation for National Missing Children's Month and Day

19-075 Moved by: Councillor Brown
Seconded by: Councillor Kristoff

THAT the letter dated April 17, 2019 requesting to proclaim May as missing Children's Month and May 25th as missing Children's Day be received and filed; and

FURTHER THAT Council proclaims May as missing Children's Month and May 25th as missing Children's Day.

Carried Unanimously

- g) **Clint Thompson, Director, Port Ed Holdings Ltd.**
RE: Muskeg Dump Site

19-076 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the letter requesting the District to establish a new muskeg disposal area be received and filed; and

FURTHER THAT staff is to look into this matter.

Carried Unanimously

- h) **Cheryl Gallant, MP Member of Parliament**
RE: Bill C-68

19-077 Moved by: Councillor MacKenzie
Seconded by: Councillor Franzen

THAT the letter dated April 5, 2019 advising Council of Bill C-68 and how it will have a negative impact on municipalities be received and filed.

Carried Unanimously

- i) **Laura Patterson, M.Sc. R.P.Bio, Ministry of Forests, Lands Natural Resources Operations & Rural Development**
RE: Webinar Invitation- Coast Forest Sector Revitalization & Coastal Communities

19-078 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the email dated April 17, 2019 advising Council of an upcoming webinar-based engagement session pertaining to the Coastal Forest Sector Revitalization Initiative be received and filed.

Carried Unanimously

REPORTS:

- a) **Lorraine Page, Director of Finance**
RE: 2018 Financial Statements

19-079 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the memorandum report from Lorraine Page, Director of Finance be accepted as submitted; and

WHEREAS a copy of the 2018 Financial Statements have been provided to Council and our Auditor has given an overview of the District's financial position; and

NOW THEREFORE BE IT RESOLVED THAT Council makes a motion to accept the 2018 Financial Statements as presented.

Carried Unanimously

- b) **Polly Pereira, Director of Corporate Administrative Services**
RE: Council Action Items

19-080 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the Action Items Report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

NOW THEREFORE BE IT RESOLVED that Council accepts the Council Action Items as presented.

Carried Unanimously

COMMUNITY REPORTS:

Mayor Bjorndal, Councillors James Brown, Dan Franzen and Christine MacKenzie
- Attended a dinner meeting with the Prince Rupert Port Authority Board and staff

Mayor Bjorndal, Councillors Murray Kristoff, Dan Franzen and Christine MacKenzie
-Attended a meeting with MLA Jennifer Rice

BYLAWS:

a) **Polly Pereira, Director of Corporate Administrative Services**
RE: Highway Closure and Removal of Highway Dedication Bylaw # 688

19-081 Moved by: Councillor Franzen
Second by: Councillor Kristoff

WHEREAS the District of Port Edward intends to close up a portion of the highway approximately 107.4 m², District Plan 850, Lot 641, Range 5, Coast District as outlined in bold on “ Schedule A”; and

WHEREAS the advertising ran in the local newspaper on April 4 and 11th, 2019; and

WHEREAS we did not receive any inquiries regarding this bylaw; and

NOW THEREFORE BE IT RESOLVED THAT Council gives 3rd reading to the Highway Closure and Removal of Highway Dedication Bylaw # 688, 2019 as presented.

Carried Unanimously

b) **Lorraine Page, Director of Finance Services**
RE: District of Port Edward 5- Year Financial Plan Bylaw No. 689, 2019

19-082 Moved by: Councillor Franzen
Second by: Councillor Kristoff

THAT the proposed bylaw be received as submitted; and

WHEREAS Procedure Bylaw # 475, a Bylaw to Regulate the Meetings of Council and Conduct Thereof and Community Charter Section 135(1) and (2) “ ... a bylaw may be given up to 3 reading at one meeting of Council...”; and

NOW THEREFORE BE IT RESOLVED THAT as per Procedure Bylaw # 475, the rules of order be suspended and the District of Port Edward 5 Year Financial Plan Bylaw No. 689, 2019 be given up to three readings as presented.

Carried Unanimously

- c) **Lorraine Page, Director of Finance Services**
RE: Tax Rates Bylaw # 690

19-083 Moved by: Councillor Franzen
Second by: Councillor Kristoff

THAT the proposed bylaw be received as submitted; and

WHEREAS Procedure Bylaw # 475, a Bylaw to Regulate the Meetings of Council and Conduct Thereof and Community Charter Section 135(1) and (2) “ ... a bylaw may be given up to 3 reading at one meeting of Council...”, and

NOW THEREFORE BE IT RESOLVED THAT as per Procedure Bylaw # 475, the rules of order be suspended and Tax Rates Bylaw # 690, 2019 be given up to three readings as presented.

Carried Unanimously

NEW BUSINESS:

- a) **Polly Pereira, Director of Corporate Administrative Services**
RE: Motion to move to In-Camera at the end of Regular Council as per Community Charter Section 90(1) (m)

19-084 Moved by: Councillor Franzen
Second by: Councillor Brown

THAT as per Community Charter Section 90(1) “A part of Council Meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following section 90(m);

NOW THEREFORE BE IT RESOLVED THAT at the close of the April 23, 2019 Regular Meeting of Council and an In-camera meeting will be held.

Carried Unanimously

COUNCIL DISCUSSION:

UNFINISHED BUSINESS:

ADJOURNMENT:

19-085 On a motion by Councillor Franzen the meeting was adjourned at 8:20 pm on Tuesday, April 23, 2019.

Carried Unanimously

CERTIFIED CORRECT

Mayor

Director of Corporate Administrative Services