

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF  
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON TUESDAY  
APRIL 11, 2017**

---

**PRESENT:**

**COUNCIL**

Acting Mayor Dan Franzen, Chair  
Councillor: James Brown and Grant Moore  
**Absent: Mayor Dave MacDonald and Councillor  
Christine Mackenzie**

**ADMINISTRATION:**

Bob Payette, Chief Administrative Officer  
Polly Pereira, Director of Corporate Services  
Lorraine Page, Director of Finance Services

**MEDIA IN ATTENDANCE:**

Shannon Lough, The Northern View

**OTHER:**

**CALL TO ORDER:**

Acting Mayor Dan Franzen called the Meeting to order at 7:01 pm on Tuesday, April 11, 2017.

**AGENDA:**

17-051 Moved by: Councillor Moore  
Seconded by: Councillor Brown

**THAT** the Agenda dated April 11, 2017 be adopted as presented.

Carried Unanimously

**MINUTES:**

17-052 Moved by: Councillor Moore  
Seconded by: Councillor Brown

**THAT** the minutes of the Regular Meeting of Council dated March 28, 2017 be adopted as presented.

Carried Unanimously

**BUSINESS ARISING:**

**PETITIONS AND/OR DELEGATION:**

**CORRESPONDENCE:**

- a) **Joel McKay, Chief Executive Officer, Northern Development Initiative Trust**  
**RE: Economic Development Capacity Building Funding - 2016**

17-053 Moved by: Councillor Moore  
Seconded by: Councillor Brown

**THAT** the letter dated March 27, 2017 to Council regarding the 2016 Economic Development grant in the amount of \$50,000 which represents activities in support of the District's expenditures be received and filed; and

**FURTHER THAT** Council send a thank you letter.

Carried Unanimously

- b) **Christine White, Executive Director, North Coast Transition Society**  
**RE: Thank you**

17-054 Moved by: Councillor Brown  
Seconded by: Councillor Moore

**THAT** the thank you card dated March 29, 2017 thanking Council for their generous donation be received and filed.

Carried Unanimously

**REPORTS:**

- a) **Bob Payette, Chief Administrative Officer**  
**RE: 2017/18 Annual Operating Agreement**

17-055 Moved by: Councillor Brown  
Seconded by: Councillor Moore

**THAT** the 2017/18 Annual Operating Agreement from Bob Payette, Chief Administrative Officer be accepted as submitted; and

**WHEREAS** we have collected \$32, 882 in revenue in 2016 and this upcoming year projections is \$47,992, which is significantly high based on last year's actual revenue; and

**WHEREAS** the total costs for the District of Port Edward last year was \$131,799 and it was expected to be \$113,037. This year the costs are expected to be \$138, 436.

**WHEREAS** Council is aware that our bus in not being utilized by our residents. There is potential development for our area; however we will need to keep an eye on rising costs for this service.

**NOW THEREFORE BE IT RESOLVED** that Council accepts the terms and conditions for the 2017/18 Annual Operating Agreement between BC Transit, First Canada and the District of Port Edward.

Carried Unanimously

**b) Polly Pereira, Director of Corporate Administrative Services  
RE: Council Action Items**

17-056 Moved by: Councillor Brown  
Seconded by: Councillor Moore

**THAT** the Action Items Report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

**NOW THEREFORE BE IT RESOLVED** that Council accepts the Council Action Items as presented.

Carried Unanimously

**COMMITTEE REPORTS:**

Council was advised that the Regional Benefits Alliance has hired a Communication firm to represent the communities involved to do Public Relations work.

**BYLAWS:**

**NEW BUSINESS:**

Council had some inquiries regarding the proposed 2017 Budget.

**COUNCIL DISCUSSION:**

New residents of Port Edward expressed their concern with the number of vehicles parked along Spruce Avenue.

**UNFINISHED BUSINESS:**

**ADJOURNMENT:**

17-057 On a motion by Councillor Moore the meeting was adjourned at 7:39 pm on Tuesday, April 11, 2017.

Carried Unanimously

**CERTIFIED CORRECT**

---

Acting Mayor

---

Director of Corporate Administrative Services