

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF  
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON TUESDAY,  
APRIL 10, 2018**

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**PRESENT:**

**COUNCIL:**

Mayor Dave MacDonald, Chair  
Councillor: Dan Franzen, James Brown, Grant Moore and  
Christine Mackenzie

**ADMINISTRATION:**

Bob Payette, Chief Administrative Officer  
Lorraine Page, Director of Finance Services  
**Absent:** Polly Pereira, Director of Corporate Services

**MEDIA IN ATTENDANCE:**

**OTHER:**

Mr. & Mrs. Hantke, Port Edward Residents

**CALL TO ORDER:**

Mayor Dave MacDonald called the Meeting to order at 7:03 pm on Tuesday, April 10, 2018.

**AGENDA:**

18-057      Moved by: Councillor Franzen  
              Seconded by: Councillor Mackenzie

**THAT** the Agenda dated April 10, 2018 be adopted as presented.

Carried Unanimously

**MINUTES:**

18-058      Moved by: Councillor Mackenzie  
              Seconded by: Councillor Franzen

**THAT** the minutes of the Regular Meeting of Council dated March 27, 2018 be  
adopted as presented.

Carried Unanimously

**BUSINESS ARISING:**

**PETITIONS AND/OR DELEGATION:**

**CORRESPONDENCE:**

- a) **Joel Mckay, Chief Executive Officer, Northern Development Initiative Trust**  
**RE: Port Edward Boat Launch Upgrade**

18-059 Moved by: Councillor Franzen  
Seconded by: Councillor Mackenzie

**THAT** the letter dated March 15, 2018 advising Council that the grant disbursement for the Port Edward Boat Launch Upgrade project was approved for \$103,746 be received and filed; and

**FURTHER THAT** Council will write a thank you letter.

Carried Unanimously

- b) **Joel Mckay, Chief Executive Officer, Northern Development Initiative Trust**  
**RE: Economic Development Capacity Building Funding - 2017**

18-060 Moved by: Councillor Franzen  
Seconded by: Councillor Brown

**THAT** the letter dated March 15, 2018 advising Council that the Economic Development Capacity Building Funding for 2017 has been approved for \$50,000 be received and filed; and

**FURTHER THAT** Council will write a thank you letter.

Carried Unanimously

- c) **Kerrie Kennedy, Participant Services Coach, The Ride to Conquer Cancer**  
**RE: Financial Support**

18-061 Moved by: Councillor Brown  
Seconded by: Councillor Mackenzie

**THAT** the letter dated April 3, 2018 requesting Council for financial support towards the The Ride to Conquer Cancer be received and filed.

**FURTHER THAT** Council will donate \$100.

Carried Unanimously

- d) **Roberta Edzerza, District Principal, Aboriginal Education SD52**  
**RE: National Aboriginal Day Celebration**

18-062 Moved by: Councillor Franzen  
Seconded by: Councillor Mackenzie

**THAT** the letter dated March 8, 2018 requesting Council for financial support towards the National Aboriginal Day Celebration being held on June 21, 2018 be received and filed; and

**FURTHER THAT** Council will donate \$250.

Carried Unanimously

e) **Sheila Seidemann, Relay For Life Lead, Relay for Life**  
**RE: Financial Support**

18-063 Moved by: Councillor Franzen  
Seconded by: Councillor Brown

**THAT** the letter dated March 26, 2018 requesting Council for financial support towards the Relay for Life being held on May 26, 2018 be received and filed; and

**FURTHER THAT** Council will donate \$500.

Carried Unanimously

**REPORTS:**

a) **Bob Payette, Chief Administrative Officer**  
**RE: 2018/19 Annual Operating Agreement**

18-064 Moved by: Councillor Franzen  
Seconded by: Councillor Brown

**THAT** the 2018/19 Annual Operating Agreement from Bob Payette, Chief Administrative Officer be accepted as submitted; and

**WHEREAS** we have collected \$29,027 in revenue in 2017 and this upcoming year projections is \$32,824, which is realistic based on last year's actual revenue; and

**WHEREAS** the total costs for the District of Port Edward las year was \$170,452 and it was expected to be \$138,436,037. One of the reasons for the significant increase costs was that the expected revenue last year was \$47,992 when we actually received \$29,017. This year the costs are expected to be \$153, 659.

**WHEREAS** Council is aware that our bus is not being utilized by our residents. This service is considered a core service for our residents and we should continue to provide this service for our community and try to encourage the use of the bus service.

**NOW THEREFORE BE IT RESOLVED THAT** Council accepts the terms and conditions for the 2018/19 Annual Operating Agreement between BC Transit and the District of Port Edward.

Carried Unanimously

b) **Polly Pereira, Director of Corporate Administrative Services**  
**RE: Council Action Items**

18-065 Moved by: Councillor Mackenzie  
Seconded by: Councillor Franzen

**THAT** the Action Items Report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted.

Carried Unanimously

**COMMUNITY REPORTS:**

**Mayor Dave Macdonald and CAO Bob Payette**  
-Met with Michelle Bryant from Ridley Terminals Inc.

**COUNCIL DISCUSSION:**

Port Edward resident Mr. Hantke had a chance to express to Council his concerns regarding his tree's on his property. He also inquired about his request for remuneration.

**UNFINISHED BUSINESS:**

**ADJOURNMENT:**

18-066            On a motion by Councillor Moore the meeting was adjourned at 7:51 pm on  
Tuesday, April 10, 2018.

Carried Unanimously

**CERTIFIED CORRECT:**

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Mayor

\_\_\_\_\_  
Chief Administrator Officer